



FRANKFORT SCHOOL DISTRICT 157-C PLAN TO REOPEN SCHOOLS 2020-21

Parent/Guardian
Information
September 11, 2020



RETURNING TO SCHOOL SAFELY

- The District has confirmed that all the IDPH requirements are in place in order to open schools safely and the COVID-19 metrics for the Frankfort area are improving.
- Therefore, the District is prepared to reopen our schools to In-Person Learning with a transitional period the weeks of September 21 and 28, following with full In-Person Learning beginning Monday, October 5.
- The District will implement the following safety measures per IDPH:
 - Require use of appropriate personal protective equipment (PPE), including mandatory face coverings;
 - Prohibit more than 50 individuals from gathering in one space;
 - Require social distancing be observed, as much as possible;
 - Require that schools conduct symptom screenings and temperature checks or require that individuals self-certify that they are free of symptoms before entering school buildings;
 - Require an increase in school-wide cleaning and disinfection.

TRANSITIONAL OPENING – WEEKS OF SEPTEMBER 21 AND 28

- Those students who choose to attend school in-person will attend one day each week according to the schedule below. During these weeks, students will be introduced to the new procedures and schedules that will be implemented to ensure we are in full compliance with the IDPH and ISBE requirements.
- School will resume on Monday, October 5, 2020 for full in-person learning five days a week. Students choosing the optional remote learning plan will begin the plan with their newly assigned remote teacher(s) on Monday, October 5.

	Monday	Tuesday	Wednesday	Thursday	Friday
Week of 9/21 and 9/28	All Remote	Grades 2, 5, 8 attend in-person; All other remote	Grades 1, 4, 7 attend in-person; All other remote	Grades K, 3, 6 attend in-person; All other remote	All Remote
Week of 10/5	All In-Person or All Optional Remote will begin on Monday, October 5				

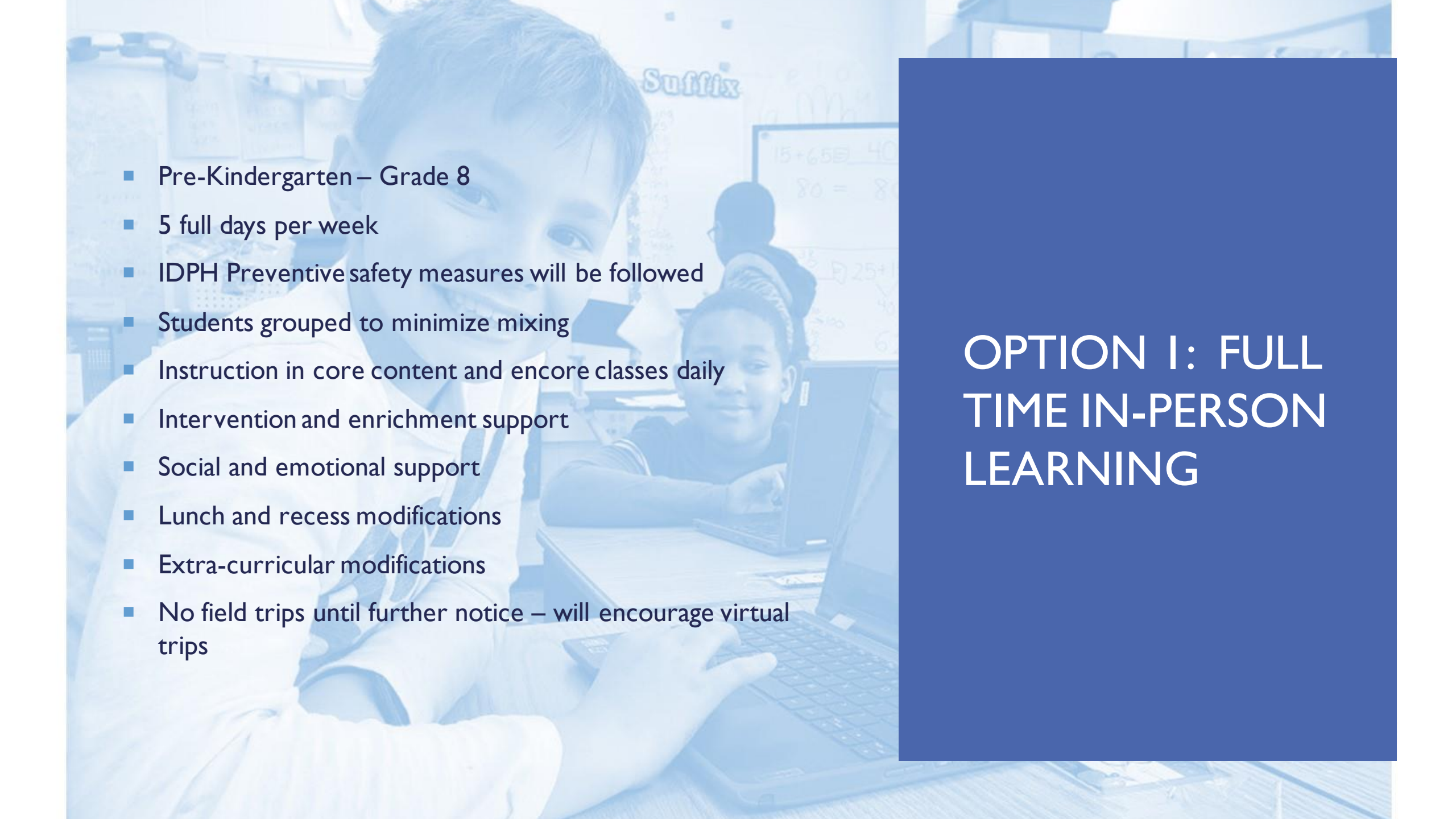
I 57-C PATHWAYS TO LEARNING



OPTION 1:

In-Person Instruction

**(With Health & Safety
Modifications)**

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- Pre-Kindergarten – Grade 8
 - 5 full days per week
 - IDPH Preventive safety measures will be followed
 - Students grouped to minimize mixing
 - Instruction in core content and encore classes daily
 - Intervention and enrichment support
 - Social and emotional support
 - Lunch and recess modifications
 - Extra-curricular modifications
 - No field trips until further notice – will encourage virtual trips

OPTION 1: FULL TIME IN-PERSON LEARNING

IN-PERSON LEARNING ENVIRONMENT

- Classroom seating will be spaced to promote social distancing to the extent possible; desks will be utilized when available and faced in the same direction; many classrooms will utilize table seating if desks are not available
- Students will wash/sanitize hands frequently throughout the school day; hand sanitizer will be available in every classroom and in all common areas
- Staff and students will wear face coverings (masks will be required unless a medical documentation to wear a face shield is provided)
- Locker use will be minimized at CH and HCMS; students will carry supplies with them in their backpack
- Outdoor social distance breaks will be provided throughout the day when face coverings may be removed
- Hallways will be marked to promote social distancing and one-way traffic; staggered passing periods
- Restrooms will be monitored to ensure that students are practicing social distancing requirements
- Water bottle filling stations will be open; traditional water fountains will be closed
- Cleaning/sanitizing will continue to occur daily, and comprehensive cleaning/sanitizing will occur nightly with EPA approved products

STUDENT DAILY SCHEDULE

- Students will follow their typical schedule with select activities being held outdoors and with social distancing when possible
- Lunch will occur in the classrooms on most days
 - Classes may rotate in the lunchroom while ensuring no more than 50 people are in the space at any time
 - An 'allergy-aware' area will be set up where students are eating lunch
 - Spaces will be cleaned after eating
 - Students will remove face coverings during lunch and social distancing will be practiced
 - Milk will continue to be available for purchase and bag lunches will be available for students in-need who qualify
- GP and CH recess will be held outdoors, and social distancing will be practiced
- HCMS students will participate in PE without changing into their PE uniforms; locker rooms will not be used

COVID-19 DAILY SYMPTOM CHECK

- Prior to the Week of September 21 the parent/guardian must complete the online 'Self-Certification and Verification' form found on the District website.
- On a daily basis, parents will be expected to pre-screen students prior to arriving to the bus stop or school. This will include a COVID-19 symptom checklist for each child attending school.
- On the first day of attendance the week of Sept. 21 students will wear a sticker to school with their name and parent signature indicating that the student has been pre-screened.
- Students will receive a 'TIGER STRONG' bracelet on the first day. This bracelet is to be worn to school every day thereafter to signify:
 - ✓ (1) the student has been checked today and is free of COVID-19 symptoms,
 - ✓ (2) the student is not subject to isolation or quarantine due to a recent COVID-19 diagnosis, and
 - ✓ (3) within the past 14 days, the student has not been in close contact with someone diagnosed with COVID-19.
- Parents/guardians are required to keep child(ren) home when symptoms are present. If a pattern of non-compliance occurs with the symptom check or sending a student to school with symptoms, the student will not be allowed to continue in-person learning and will be transferred to a remote learning class. This rule will be strictly followed!

PARENT/GUARDIAN SELF-CERTIFICATION AND VERIFICATION FORM

- Parent/guardian must verify that prior to utilizing District transportation and/or entering a District building, their student will receive a daily symptom screening at home by an adult caregiver to determine if the student exhibits any of the following COVID-19 symptoms:
 - Temperature of 100.4 (or greater) degrees Fahrenheit/38 degrees Celsius;
 - Cough; Shortness of breath or difficulty breathing; Chills; Fatigue; Muscle and body aches; Headache; Sore throat; New loss of taste or smell; Congestion or runny nose; Nausea and/or vomiting; Diarrhea; and Any other COVID-19 symptoms added by the Centers for Disease Control or the Illinois Department of Public Health.
- Parent/guardian must agree that if the student exhibits any of the above symptoms at the time of the daily screening or any time after the screening prior to their departure for school, parent/guardian will notify the school of the student's absence based on exhibiting any of the above symptoms on the daily screener.
- In addition, parent/guardian must agree that their child will not enter District transportation and/or school during the applicable exclusion period if the child has received a confirmed diagnosis of COVID-19 or has been in close contact (within the past 14 days) with someone diagnosed with COVID-19, and will notify the school of absences for either of those reasons.

STUDENT AND STAFF HEALTH AND WELLNESS MEASURES

- COVID-19 symptom checks will be done at school prior to entering the building if the student arrives without the 'TIGER STRONG' bracelet.
- Parent will be called when their child arrives to school without the 'TIGER STRONG' bracelet and a warning will be given to the parent. If the parent cannot comply with this critical procedure, the student will be transferred to a remote learning class for the rest of the quarter.
- Each school will maintain an Isolation Room for students demonstrating COVID-like symptoms until parent/guardian can pick up the student.
- PER ISBE requirements, school nurses will maintain a Contact Tracing Absence Log and work closely with the IDPH on absence trends.
- We will follow the recommendations set forth by the IDPH when a positive or suspected COVID-19 case is reported. In the event we experience a positive case, only those students/employees who were potentially exposed will be informed.
- Student and staff medical confidentiality will always be maintained and respected.

TRANSPORTATION

Buses will run their regular routes

A maximum of 50 people, including the driver and any support adults will be maintained on each route

Students will always be assigned a seat on the bus and expected to wear a face covering

We anticipate an increased number of car riders – please allow for additional time for drop-off and pick-up

Students may be dropped off no sooner than:

- 7:25 am at HCMS
- 8:05 am at GP
- 8:50 am at CH

Students will enter the school from multiple doors and go directly to their classroom

Buses will be wiped down between routes and fully sanitized nightly

FAMILIES ARE ENCOURAGED TO PROVIDE TRANSPORTATION DURING THIS PANDEMIC PERIOD.

SCHOOL AND DISTRICT EVENTS


- Hot Lunch program – Suspended until further notice
- Parent/Teacher Conferences will be virtual meetings
- Family School Partnership Evening Family Events and School Assemblies – Suspended until further notice
- Indoor Athletic Competitions, Instrumental and Performing Arts Concerts and Events – If we can host these events, spectators will be limited to the IDPH capacity limits; social distancing and face coverings will be expected
- Prairie Care will be provided by the Park District. Contact the Frankfort Park District for registration information.

VISITOR PROTOCOL


- Appointment will be needed to visit the school or district office
- Must undergo a COVID-symptom self-screening prior to entering school
- Student IEP, Section 504 and parent/staff meetings will be held virtually
- Volunteer programs will be suspended until further notice; Virtual volunteer programs will be promoted
- Parents/Guardians will be allowed to drop off student supplies in the school offices
- Third party programs, such as Girl Scouts, Boy Scouts, Young Rembrandts, private instrument lessons will be suspended until further notice
- Park District Prairie Care at Grand Prairie will continue with IDPH requirements
- Face coverings will be required to enter the school or district office

SHORT-TERM STUDENT ABSENCES

Throughout the pandemic period, students may need to remain home for short periods of time. Students will be encouraged to participate in the daily work assignments provided by the classroom teacher. Remote Learning will not be offered in these situations.



Parents must report absence daily and provide reason. If student can complete work, assignments will be graded, feedback will be provided.



Student will go back into his or her assigned classroom when cleared to return.



In the event a student is required to quarantine due to a potential COVID-19 exposure, the student will receive daily work assignments and support from the classroom teacher(s).



I57-C PATHWAYS TO LEARNING

OPTION 2:

Remote Learning at home

(Opt-out of In-Person Learning)



OPTION 2: FULL TIME REMOTE LEARNING WHEN SCHOOL IS IN SESSION

- Students in Grades 1-8 received a district-owned laptop; Kindergarten students will receive an iPad immediately upon delivery from vendor.
 - Family must provide an internet connection
 - Materials will be provided to parents in scheduled intervals for pick up
- Daily schedule with live teacher; teacher videos; independent work
 - Attendance will be taken, and minimum school engagement time periods will be expected daily
 - Parent/guardian participation is recommended for successful experience
 - Grades and traditional report cards will be issued
- Core instruction, assessments and teacher feedback will be provided
 - FastBridge benchmarking assessment will be administered in school by appointment
- Supports and services will continue to be provided per the student's IEP or Section 504 plan on file
- Re-enrollment to In-Person Learning will take place at the Quarter Grading periods
- Staffing will be determined once we know how many students will be choosing this option

IMPORTANT DATES

- Monday, September 14 – Packet will be mailed to all students with name tag stickers and COVID-19 daily symptom check procedures
- Week of Sept. 21 and 28 - One grade level per day attends school in-person; the rest of the week will be remote learning
- Monday, October 5 - First Day of School for all K-8 students for full time In-Person and full time Remote learning
- Pre-Kindergarten students will be receiving information about their return to school from the Department of Special Services

ADDITIONAL POSSIBILITIES THROUGHOUT THE YEAR:

- We are prepared to move back to remote learning in the event we are mandated to close
- Mandated full time Remote Learning may be required for some students, an entire class, an entire school or the entire district

MANDATED REMOTE LEARNING WHEN SCHOOLS ARE CLOSED

- Pre-Kindergarten – Grade 8
- Current class placement/schedule would remain the same
- Core and Encore subjects will be taught
- Students will receive a district-owned laptop (pending delivery status); family must provide internet connection
 - Materials will be provided to parents in scheduled intervals for pick up
- Daily schedule with live teacher; teacher videos; independent work; teacher feedback
 - Attendance will be taken, and minimum 5-hour school day will be expected
 - Parent/guardian participation is recommended for successful experience
 - Grades and traditional report cards will be issued
- Supports and services will continue to be provided per the student's IEP or Section 504 plan on file

OPTIONS FOR FAMILIES

- Parents/Guardians will be required to complete the 'School Reopening Learning Option' survey by 5:00 pm on Tuesday, September 15, 2020. The survey can be found on the homepage of the District website.
- Parents/Guardians will be asked to choose one of the learning options for their child for the 2020-2021 school year.

Option 1) **Full In-Person Learning**: If you choose this option, you agree to the following safety protocols:

- You will perform a daily COVID-19 symptom check on your child prior to leaving home for school;
- Your child will wear a face mask and adhere to all social distancing requirements while at school
- You will comply with all IDPH requirements related to COVID-19 potential exposure, diagnosis, isolation, quarantine, and contact tracing

Option 2) **Full Remote Learning**: If you choose this option, you agree to the following expectations:

- You will provide an internet connection and adult support for the student engaged in Remote Learning.
- You understand that the transition to In-Person Learning will only occur at quarter breaks.

If you plan to homeschool your child, you must call the school office to un-enroll your child as soon as possible. Illinois Homeschooling Website: isbe.net/pages/homeschool.aspx

COLLECTIVE RESPONSIBILITY

- Frankfort District 157-C is ready to open schools and in order to do this safely and sustainably we need everyone's help. Here is what you can do.....
- Practice the 5 Social Behaviors that will help to mitigate the spread of the virus: 1) wear a face mask when outside your home, 2) practice social distancing when outside of your home, 3) wash hands frequently, 4) seek medical advice for COVID-like symptoms, and 5) cooperate with contact tracing and quarantine when required
- Remain calm! We hope that we can open our schools and be completely free of any positive cases of the virus, however this is unlikely. We will most likely have cases. This event should not shut our schools down. We have implemented significant safety measures in our schools and we will strictly comply with all IDPH guidelines related to exposure and positive cases.
- We need everyone to commit to a collective responsibility to keep our students and staff safe AND keep our schools open!

WHO DO I CONTACT WITH QUESTIONS?

SCHOOL PRINCIPALS

- Mrs. Tricia Dotson – Hickory Creek Middle School
 - tdotson@fsd157c.org
- Mr. Doug Wernet – Chelsea School
 - dwernet@fsd157c.org
- Mrs. Kirsten Frankovich – Grand Prairie School
 - kfrankovich@fsd157c.org

Dr. Maura Zinni – Superintendent
mzinni@fsd157c.org

DISTRICT DIRECTORS

- Ms. Jennifer Bajda jbajda@fsd157c.org
 - IEP, Section 504, Student Health Plans
- Mrs. Janet McClarence jmccclarence@fsd157c.org
 - Curriculum, instruction, assessment
- Mr. Jake Nelson jnelson@fsd157c.org
 - Technology, School Messenger, website, Power School
- Mrs. Kate Ambrosini kambrosini@fsd157c.org
 - Registration, fees, free/reduced lunch, transportation
- Ms. Shayna Cole scole@fsd157c.org
 - Human Resources, substitute teachers