

FRANKFORT C. C. SCHOOL DISTRICT 157-C
REGULAR MEETING
24 MARCH 2014

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District on the 24th day of March 2014.

I. CALL TO ORDER

President Christopher McFadden called the Regular Meeting to order at 7:00 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Gina Briese, Cari Mills, Brian Sasso, Mike Turner, Patrick Usher, Christopher McFadden

President McFadden announced that there was a quorum.

Present: Dr. Patricia Wernet, Interim Superintendent
Curt Saindon, Assistant Superintendent of Finance and Operations
Dr. Kevin Suchinski, Principal, Hickory Creek Middle School
Kristin Simpkins, Principal, Chelsea Intermediate School
Eileen Nelson, Principal, Grand Prairie Elementary School
Jacob Nelson, Director, Technology
Janet Goggins, Director, Curriculum and Instruction

Also Present: Nancy Neuzil, Public Relations Coordinator; Linda J. Thompson; Colleen Reiser; Kathryn Allison; several unidentified individuals in the audience.

III. PUBLIC FORUM

None.

IV. PUBLIC HEARING

A. School Calendar Holiday Waiver/Modification

At 7:05 p.m., the Board had a brief discussion regarding Section 24-2 of the Illinois School Code regarding school boards or eligible entities being authorized to hold school or other activities on the five legal holidays. *A motion was made by Cari Mills, and seconded by Patrick Usher, to approve the School Calendar Holiday Waiver/Modification as presented. All members voted "Aye." Motion carried.*

V. RECOGNITION (Cafeteria)

The Board adjourned the meeting at 7:12 p.m. to proceed to the cafeteria to recognize 7th and 8th Grade Boys' Basketball Teams for finishing first in the Regional Championship and the Hickory Creek Middle School first place winners in the Spelling Bee and Geography Bee.

7th Grade Basketball Team

Chase Anderson
Daniel Clarke
Austin Evans
Alex Helmin
Ernie Rohr
Casey Schilf
Scott Schipiour
Dylan Shelton
Tyler Vaundry
Matt Watson
Barry White

8th Grade Basketball Team

Evan Bruninga
Joey Buggemi
Greyson Cox
Pat Fagan
Michael Herlihy
Evan McDermed
Zach Parduhn
Brandon Petkoff
Anthony Pisarski
Sam Shafer
Desmond Shelton
Ricky Smith
Jake VanderWoude

RECOGNITION (Continued)

Spelling Bee Winner

Riley Masterson

Geography Bee Winner

Alec Ogarek

The Board resumed the regular meeting at 7:20 p.m.

VI. APPROVAL OF MINUTES OF THE REGULAR MEETING OF 10 FEBRUARY 2013 (OPEN/CLOSED); 17 FEBRUARY 2014 (OPEN/CLOSED); 22 FEBRUARY 2014 (OPEN/CLOSED); 23 FEBRUARY 2014 (OPEN/CLOSED); 27 FEBRUARY 2014 (OPEN/CLOSED); AND 5 MARCH 2014 (OPEN/CLOSED).

A motion was made by Edie Adamski, and seconded by Cari Mills, to approve the minutes of the Regular Meetings of 10 February 2014, 17 February 2014, 22 February 2014, 23 February 2014, 27 February 2014, and 2 March 2014, all Open/Closed sessions as presented. All members voted "Aye." Motion carried.

VII. CORRESPONDENCE

The Board received the following correspondence: A Thank You note from Char Ruhbeck for the expression of sympathy at the death of her mother.

VIII. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of February 2014.

B. Schools/Curriculum & Instruction/Special Services/Technology

Information from each of the school administrators was included in the packet for review by the Board. Each administrator provided further information regarding their current activities.

C. Superintendent's Report

Dr. Patricia Wernet, Interim Superintendent, stated:

- The Illinois Standards Achievement Testing (ISAT) was given during the week of March 4th through March 7th with make-up dates on March 10th - March 14th.
- FSD 157-C's Varsity Choir, Advance Choir, and Show Choir received the following notable achievements at the Illinois Grade School Music Association's District Choral Contest:
 - All three choirs received Division 1, Superior Rating.
 - All judges gave all three choirs first place ratings (a HCMS first!).
 - Advanced Choir received a perfect score from one judge.
 - Show Choir and Varsity Choir each received two perfect scores from two out of three judges.
- Brian Sasso was recognized and received a certificate of appreciation by the IASB for participating in the IASB Delegate Assembly at the Joint Annual Conference in November 2013. The Delegate Assembly provides all IASB members a voice in setting the direction of the association.
- Lincoln-Way High School District 210 has invited the Board members to visit the high schools, observe a class, have lunch with school personnel, and get a firsthand look at the school in action on Wednesday, April 9, 2014 at 10:00 a.m.
- Confirmation has been received that FSD157-C had been awarded the FY 2014 Round 2 School Maintenance Grant in the amount of \$50,000 (a matching grant for \$50,000 which was applied for in February 2014. This is in addition to the \$50,000 grant award received in February 2014. The three projects approved as part of the grants are as follows: Replacing the hot water heaters and mixing valves at Chelsea at an estimated cost of \$71,000; replacing and

REPORTS - - Superintendent's Report (Continued)

- updating air dampers and associated controls at Chelsea at an estimated cost of \$18,000; and completing the flashing and tuck point repairs at Chelsea at an estimated cost of \$26,000.

D. Board

1. Special Education

Lincoln-Way Special Education District 843 Advisory Committee met on 11 February 2014. The Governing Board met on 25 February 2014. The minutes were enclosed in the packet for review by the Board.

2. Frankfort Township Planning Commission

Frankfort Township Planning Commission Secretary Rosemary Georgen provided a brief report on the meeting that was held on March 5, 2014.

3. Other Liaison Reports

Cari Mills provided a brief report on the latest FSP and Education Foundation committee meetings.

E. Freedom Of Information Requests (3)

1. Tammy Burnham requested the (1) total number of expelled students from 2009 to present; (2) the total number of disenrollments (students who were removed from the school district for not complying with the district's residency requirements) from 2009 to present; and (3) does FSD 157-C employ a residency investigator and details of such. Request complied with via e-mail on 11 February 2014.
2. Brian Anderson of Lee's Foodservice Parts & Repairs, Inc. requested (1) Vendor/Contractor information providing for the maintenance and repair of the cafeteria/foodservice equipment; (2) Vendor/Contractor information providing the ware-washing, cleaning, and sanitizing products for the cafeteria/foodservice equipment; (3) If applicable, copies of the contract(s) of the aforementioned services/products in Items 1 & 2; and (4) Person/Department whom purchases the aforementioned services/products in Items 1 & 2. Request complied with via e-mail on 26 February 2014.
3. Lennie Jarratt requested an electronic copy of all e-mails (including attachments) sent/received since February 13, 2014 via school district e-mail services with the following keyword: Dillard. Request complied with via e-mail on 13 March 2014.

IX. DISCUSSION ITEMS

Assistant Superintendent Curt Saindon provided the following information:

A. Budget Update - Expenses

Updated the Board on the continuing development of the FY14/15 budget as it relates to expenses.

B. Bid For Maintenance Vehicle

Discussed the regular review and rotation of maintenance and grounds vehicles which has identified a 2000 Dodge pickup truck with just over 90,000 miles that is due for replacement. A Ford F-350 XLT pickup truck, or an approved equal, has been identified for our needs. The list price for a pickup truck with the add-on features needed will be approximately \$33,000 - \$38,000.

C. Presentation Of Amended Budget

Advised that amending the budget once it is approved is not a normal procedure but due to the major expending of fund balance reserves (\$3 million in total from the Education Fund) related to the December 2013 and January 2014 bond refinancing we completed, it is felt that amending the budget at this time is the most prudent course of action and will accurately reflect our budgeted operations for the current fiscal year.

DISCUSSION ITEMS (Continued)

D. Renew Audit Service Contract And Set Audit Schedule

Discussed the proposed three-year contract with the audit firm of Smith, Koelling, Dykstra and Ohm of Bourbonnais and the tentative audit schedule for FY14. The auditors have proposed entering into a new three-year cycle with annual fees of \$14,800, \$15,400 and \$16,000 (voidable annually). If a Single Audit of Federal Funds is required, additional fees of \$1,800 - \$2,000 would be required as needed.

E. Recommendation To Purchase Unit Ventilators For Chelsea Intermediate School

Discussed the recommendation to approve the purchase of thirteen unit ventilators for Chelsea Intermediate School. A bid opening was held on 17 March 2014 at 1:00 p.m. and one responsible bid was received from Trane for a total of \$37,350.00 (representing \$2,873.07 per unit). A letter was received from ICI/FGM confirming their agreement of this bidder as the recommended low, responsible bid.

X. ACTION ITEMS

A. Payment Of Bills

A motion was made by Patrick Usher, and seconded by Gina Briese, to approve the payment of bills as presented.

Voting "Aye:" Usher, Briese, Adamski, Mills, Sasso, Turner, McFadden

Motion carried: 7 Aye, 0 Nay

B. Consent Agenda

A motion was made by Gina Briese, and seconded by Patrick Usher, to approve the following:

1. Board Policies (Second Reading)

Amend or adopt the following Board of Education policies:

3:60 General School Administration; Administrative Responsibility Of The Building Principal

5:50 General Personnel: Drug And Alcohol-Free Workplace: Tobacco Prohibition

5:90 General Personnel: Abused And Neglected Child Reporting

5:120 General Personnel: Ethics And Conduct

6:250 Instruction: Community Resource Persons And Volunteers

7:185 Teen Dating Violence Prohibited

8:30 Community Relations: Visitors To And Conduct On School Property

2. School Calendar Holiday Waiver/Modification

Approve the School Calendar Holiday/Waiver Modification as presented.

3. 2014-2015 School Calendar

Approve the 2014-2015 School Calendar as presented at the 10 February 2014 Board of Education meeting.

4. Bid For Maintenance Vehicle

Approve and direct the Administration to go out to bid for a pickup truck (Ford F-350 XLT or approved equal) with the additional features as described above. Once bids have been received, the Administration will bring a recommendation to purchase to the Board in April or May, and plan to accept delivery of the pickup truck in June. Funding for this purchase would come out of available Operations and Maintenance Fund capital outlay and equipment monies.

ACTION ITEMS - - Consent Agenda (Continued)

5. Presentation Of Amended Budget

It is the recommendation of the Administration that the Board approve the attached tentative amended budget reflecting updated expenditures related to the bond refinancing completed in December of 2013 and January of 2014, as outlined above. Furthermore, once this tentative amended budget has been approved, that the Board direct the Administration to post notice of a public hearing on the tentative amended budget to take place on May 19, 2014 in the District Offices (Board Room). Finally, that after completion of the public hearing and subsequent approval of the final amended budget, that the Administration file said amended budget with the proper State and local agencies as required by law.

6. Renew Audit Service Contract And Set Audit Schedule

A motion was made by Gina Briese, and seconded by Patrick Usher, to remove B-6 for further discussion. Voting "Aye:" Briese, Usher, Mills, McFadden; Voting "Nay:" Turner, Adamski; Abstain: Sasso

It is the recommendation of the Administration to accept the enclosed tentative audit fee schedule and schedule of work as shown above for Smith, Koelling, Dykstra and Ohm, our independent auditors, to complete the FY14 school district audit, and direct the Administration to complete all tasks necessary to effectuate the completion of said audit.

7. Recommendation To Purchase Unit Ventilators For Chelsea Intermediate School

It is the recommendation of the Administration to accept the low, responsible bid for the purchase of thirteen (13) classroom unit ventilators for a total price of \$37,350.00 (representing \$2,873.07 per unit) for Chelsea Intermediate School. With Board approval, we would pre-purchase and order the units with the expectation of bringing a bid recommendation in April for the installation work and controls programming work to complete this project during the upcoming summer break.

*Voting "Aye:" Briese, Usher, Turner, Sasso, Mills, Adamski, McFadden
Motion carried: 7 Aye, 0 Nay*

C. Personnel

A motion was made by Patrick Usher, and seconded by Cari Mills, to approve the following:

1. Resignations

Letter of resignation of Teri Radtke as presented.

Letter of resignation of Leanne Winters as presented.

Letter of resignation of Catherine Walch as presented.

Letter of resignation of Kristina Porter as presented.

Letter of resignation of Lily Shinn as presented.

Letter of resignation of Amanda Matusky as presented.

Letter of resignation of Melinda Rooker as presented.

2. Leave Of Absence

Approve the unpaid Leave of Absence for Jennifer Campos as presented.

3. Family Medical Leave

Approve the Family Medical Leave extension for Lori Irving as presented.

Approve the Family Medical Leave for Sarah Margalus as presented.

4. Retirement

Approve the intent to retire for Vincenza Truesdale as presented.

Approve the intent to retire for Rebecca Cleveland as presented.

Approve the intent to retire for Carolyn Martin as presented.

ACTION ITEMS - - Continued

D. Employee Dismissal Resolutions

Adopt the resolution authorizing notice of dismissal of non-tenure certified staff other than final-year probationary teachers at the close of the 2013-2014 school year.

Voting "Aye:" Usher, Mills, Briese, Sasso, Turner, Adamski, McFadden

Motion carried: 7 Aye, 0 Nay

Mr. Al Sraga, Attorney At Law, arrived at 8:20 p.m.

XI. CLOSED SESSION: APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE AND/OR DISMISSAL OF SPECIFIC EMPLOYEES, STUDENT DISCIPLINE, STUDENT RESIDENCY, STUDENT ISSUE, RECLASSIFICATION OF EMPLOYEES, POTENTIAL SALE OR LEASE OF LAND, NEGOTIATIONS, AND PENDING LITIGATION (Open/Closed)

A motion was made by Mike Turner, and seconded by Patrick Usher, to go into Closed Session to discuss appointment, employment, compensation, discipline, performance and/or dismissal of specific employees, student discipline, student residency, student issue, reclassification of employees, potential sale or lease of land, negotiations, and pending litigation. All members voted "Aye."
Motion carried. President McFadden declared a Closed Session at 8:42 p.m.

Motion by Gina Briese, seconded by Patrick Usher to return to Open Session. All members voted "Aye." Motion carried. President McFadden resumed Open Session at 10:54 p.m.

XII. ACTION ITEMS FOLLOWING CLOSED SESSION

None.

XIII. INFORMATION ITEMS & ANNOUNCEMENTS

The next regular meeting of the Board of Education is Monday, April 14, 2014, at 7:00 p.m. in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois, 60423-2235.

XV. ADJOURNMENT

A motion was made by Gina Briese, and seconded by Brian Sasso, that the meeting be adjourned. All members voted "Aye." Motion carried.

President McFadden adjourned the meeting at 10:55 p.m.



Christopher McFadden, President

ATTEST:



Edie Adamski, Secretary

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