

FRANKFORT C. C. SCHOOL DISTRICT 157-C  
REGULAR MEETING  
21 OCTOBER 2013

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District on the 21<sup>st</sup> day of October 2013.

I. CALL TO ORDER

President Christopher McFadden called the Regular Meeting to order at 7:04 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Gina Briese, Cari Mills, Brian Sasso, Patrick Usher, Christopher McFadden

Absent: Mike Turner

President McFadden announced that there was a quorum.

Present: Dr. Patricia Wernet, Interim Superintendent  
Curt Saindon, Assistant Superintendent of Finance and Operations  
Dr. Kevin Suchinski, Principal, Hickory Creek Middle School  
Kristin Simpkins, Principal, Chelsea Intermediate School  
Eileen Nelson, Principal, Grand Prairie Elementary School  
Jake Nelson, Director, Technology  
Janet Goggins, Director, Curriculum and Instruction  
Dr. Sue Ireland, Director of Special Services

Also Present: Nancy Neuzil, Public Relations Coordinator; several unidentified individuals in the audience.

III. RECOGNITION

None.

IV. PUBLIC FORUM

None.

V. APPROVAL OF MINUTES OF THE SPECIAL MEETING OF 9 SEPTEMBER 2013; REGULAR MEETING OF 16 SEPTEMBER 2013 (OPEN/CLOSED); SPECIAL MEETING OF 2 OCTOBER 2013 (OPEN/CLOSED)

*A motion was made by Cari Mills, and seconded by Patrick Usher, to approve the minutes of the Special Meeting of 9 September 2013; Regular Meeting of 16 September 2013 (Open/Closed); Special Meeting of 2 October 2013 (Open/Closed) as presented. All members voted "Aye." Motion carried.*

VI. CORRESPONDENCE

The Board received the following correspondence:

- (1) A thank you note from Teri Radtke for flowers sent to her during her hospital stay;
- (2) A note of appreciation from the FSD 157-C Education Foundation to Mr. Saindon for requesting IASBO to donate his \$1,000 award to the foundation;
- (3) A letter and check in the amount of \$1,913.00 from Brian Gordon, Director, Three Rivers Education For Employment System, representing the total amount due to the district for the FY14 Elementary Career Development Grant.

VII. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of September 2013.

REPORTS (Continued)

Mike Turner arrived at 7:54 p.m. He was not present in the meeting room when subsequent voting occurred.

- B. Schools/Curriculum & Instruction/Special Education/Technology  
Information from each of the school administrators was included in the packet for review by the Board. Each administrator provided further information regarding their current activities.
- C. Superintendent's Report  
Dr. Patricia Wernet, Interim Superintendent, stated that:
  - (1) She is honored to assist the District during this time of leadership interruption;
  - (2) The Teacher Institute Day was very productive;
  - (3) The 2013 School Report Card was included in the Board packet and will be made public on October 31<sup>st</sup>;
  - (4) The week of October 28 through November 1 is Red Ribbon Week, a drug prevention campaign supported by schools nationwide; and
  - (5) The 74<sup>th</sup> Annual Conference for National School Board Association (NSBA) is being held in New Orleans on April 5-7, 2014.
- D. Board
  - 1. Special Education  
Brief reports on the Special Education District 843 meeting of 19 September 2013 and the Lincoln-Way Area Special Education Joint Agreement District 843 of 8 October 2013 were presented. The minutes from both meetings were included in the packet for review by the Board.
  - 2. Frankfort Township Planning Commission  
Gina Briese reported that no meeting of the Frankfort Township Planning Commission was held in October.
  - 3. Other Liaison Reports  
Cari Mills provided a brief report on the latest FSP and Education Foundation committee meetings.
- E. Freedom Of Information Request (1)  
A Freedom Of Information request was received from Mark R. Steffen, Attorney-At-Law, requesting copies of electronic communications data for district employees. The District replied, took the five day extension, and received authorization from Mr. Steffen to wait until after the 21 October 2013 Board of Education Regular Meeting to provide documentation. Response will occur on 22 October 2013.

VIII. DISCUSSION ITEMS

- A. Health, Dental, and Life Insurance Renewal  
Mr. Saindon presented an update on meetings held with the Horton Group, our insurance and benefits consultants for all employee insurance and benefit programs.
- B. Authorize Intervention In Tax Appeals  
A resolution renewing Franczek & Radelet and Canna & Canna to act as an authorized agent on behalf of the District for all property tax appeals was included for review by the Board. Also the addition of Sraga & Hauser to the list of approved legal counsel was presented.
- C. Refinancing Plan Recommendation  
A finalized two-step re-financing option from Liz Hennessy of William Blair & Co. was discussed and reviewed.

DISCUSSION ITEMS (Continued)

- D. New Lenox School District Withdrawal Agreement  
A copy of the revised New Lenox School District withdrawal agreement which has been reviewed by the other Lincoln-Way Area Special Education Co-Op 843 member districts was discussed by the Board.
- E. School Maintenance Grant  
Information regarding the FY2014 School Maintenance Grant was presented to the Board. A list of proposed projects was discussed.
- F. Preliminary Property Tax Levy Discussion  
Attached were some initial conversation points about the levy discussion and some supporting documentation. Additional preliminary information will be provided in November prior to finalizing the levy and holding the levy hearing in December.
- G. Annual Life-Safety Inspection Report  
The Will County Regional Superintendent of Schools Office conducts an annual life-safety inspection of all school districts in Will County. On September 24, 2013, Larry Surges conducted the annual survey of the Frankfort School District. There were no violations at Chelsea Intermediate School and a minor violation at both Grand Prairie and Hickory Creek Middle School. All violations have been corrected.

IX. ACTION ITEMS

- A. Payment Of Bills  
*A motion was made by Patrick Usher, and seconded by Gina Briese, to approve the payment of bills as presented.*  
*Voting "Aye:" Usher, Briese, Adamski, Mills, Sasso, McFadden*  
*Motion carried: 6 Aye, 0 Nay*
- B. Consent Agenda  
*A motion was made by Edie Adamski, and seconded by Patrick Usher, to approve the following:*
1. Resolution - - American Education Week  
*Adopt the Resolution On American Education Week.*
  2. Health, Dental, And Life Insurance Renewal  
*Approve renewing our current employee health insurance coverage with Blue Cross/Blue Shield of Illinois with minimal plan design changes as identified for an increase in premiums of 6.4% for the 12-month period from 1/1/14 through 12/31/14.*  
  
*Approve renewing our dental health insurance coverage through Delta Dental with an increase in premiums of 0% and a renewal with Dearborn National Life Insurance Company with an increase in premiums of 0%.*  
  
*Approve that we continue on with Allied Benefit Systems for the provision of various benefit services such as COBRA insurance administration, section 125 cafeteria plan administration and flexible spending plan account administration (their fees are covered and included as part of the Horton Group's current contract).*

CONSENT AGENDA (Continued)

3. Resolution To Intervene In Tax Appeals  
*Approve the Resolution authorizing and directing Franczek & Radelet, Sruga & Hauser, and Canna & Canna to act as an intervener and objector, as directed by us, on significant property tax appeals before the Board of Review, Property Tax Appeals Board, or Circuit Courts for the 2013 and 2014 property tax filing years (and all prior years where appeals are received in those years).*
4. Approval Of School Maintenance Grant Application  
*Approve the School Maintenance Grant Application as presented.*
5. Approval Of Bond Parameters Resolution  
*Approve the Resolution providing for the issue of not to exceed \$17,700,000 General Obligation Refunding School Bonds for the purpose of refunding certain outstanding bonds of the School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.*
6. Approval Of The Resolution Authorizing And Directing The Execution Of One Or More Escrow Agreement, And All Related Financing/Refinancing Documents  
*Approve the Resolution authorizing and directing the execution of one or more Escrow Agreements in connection with the issue of General Obligation Refunding School Bonds.*
7. Public Act 97-0256 Administrator And Teacher Salary And Benefits  
*Approve the Administrator and Teacher Salary and Benefit report as presented.*  
*Voting "Aye:" Adamski, Usher, Sasso, Mills, Briese, McFadden*  
*Motion carried: 6 Aye, 0 Nay*

C. Personnel

*A motion was made by Gina Briese, and seconded by Brian Sasso, to approve the following:*

1. Leaves Of Absence  
*Approve the Leave Without Pay for 10 days for Jacqueline Major effective approximately 21 January 2014 for the remainder of the 2013-2014 school year.*  
*Approve the Leave Without Pay for Katrina Hyland effective 16 October 2013 through 31 October 2013.*
2. Resignation/Retirement  
*Accept the letter of resignation/retirement of Roxann Knakmuhs as per the letter presented effective 11 October 2013.*  
*Voting "Aye:" Briese, Sasso, Mills, Adamski, Usher, McFadden*  
*Motion carried: 6 Aye, 0 Nay*

X. CLOSED SESSION/PERSONNEL-EMPLOYMENT OF EMPLOYEES AND THE DISCUSSION OF SALARY FOR ONE OR MORE CLASSES, STUDENT DISCIPLINE, RESIDENCY, AND PENDING LITIGATION (Open and Closed)

*A motion was made by Edie Adamski, and seconded by Patrick Usher, to adjourn the Regular Meeting and go into Closed Session to discuss appointment, employment, compensation, discipline, performance, and/or dismissal of specific employees; student discipline, student residency; reclassification of employees, and pending litigation (Open/Closed). All members voted "Aye."*  
*Motion carried.*

President McFadden declared a Closed Session at 8:58 p.m.

Returned to Open Session at 11:12 p.m.

**XI. ACTION ITEMS FOLLOWING CLOSED SESSION**

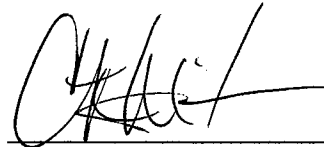
No official action taken.

**XII. INFORMATION ITEMS & ANNOUNCEMENTS**

The next regular meeting of the Board of Education is Monday, November 18, 2013, at 7:00 p.m. in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois, 60423-2235.

**XIII. ADJOURNMENT**

*A motion was made by Patrick Usher, and seconded by Edie Adamski, that the meeting be adjourned. All members voted "Aye." Motion carried.* President McFadden adjourned the meeting at 11:16 p.m.



Christopher McFadden, President

ATTEST:

  
Edie Adamski, Secretary

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