

FRANKFORT C. C. SCHOOL DISTRICT 157-C

REGULAR MEETING

11 JUNE 2012

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District at 7:00 p.m. on the 11th day of June 2012.

I. CALL TO ORDER

In the absence of President Brian Klene, *a motion was made by Cari Mills, and seconded by Edie Adamski, to appoint Secretary Jean Stanker as President Pro-Tem. All members voted "Aye." Motion carried.*

A motion was made by Jean Stanker, and seconded by Edie Adamski, to appoint Cari Mills as Secretary Pro-Tem. All members voted "Aye." Motion carried.

President Pro-Tem Jean Stanker called the meeting to order at 7:01 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Christopher McFadden, Cari Mills, Mike Turner, Jean Stanker

Absent: Brian Klene, Patrick Usher

President Pro-Tem Stanker announced that there was a quorum.

Present:

Thomas Hurlburt, District Superintendent
Curt Saindon, Assistant Superintendent of Finance and Operations
Kevin Suchinski, Principal, Hickory Creek Middle School
Kristin Simpkins, Principal, Chelsea Intermediate School
Eileen Nelson, Principal, Grand Prairie Elementary School
Jake Nelson, Director of Technology
Carrie Clodi, Coordinator, Special Education Services

Also Present: Nancy Neuzil, Public Relations Coordinator

III. APPROVAL OF MINUTES OF REGULAR MEETING OF 14 MAY 2012, OPEN/CLOSED

A motion was made by Cari Mills, and seconded by Edie Adamski, to approve the minutes of the Regular Meeting of 14 May 2012, Open/Closed, as presented.

Voting "Aye:" Mills, Adamski, McFadden, Stanker, Turner

Motion carried: 5 Aye, 0 Nay

IV. PUBLIC FORUM

None.

IX. ACTION ITEMS

A. Public Hearing - - School Mandate Waivers Hearing-----7:05 p.m.

At 7:05 p.m., Secretary Jean Stanker declared that the Public Hearing is open to give visitors the opportunity to be recognized and given time to speak. There being no comments from the audience, President Stanker closed the Public Hearing at 7:06 p.m.

A motion was made by Cari Mills, and seconded by Mike Turner, to authorize the Administration to approve the waiver request for Illinois School Code 5/24-2 (Holidays). All members voted "Aye." Motion carried.

V. RECOGNITION

None.

VI. CORRESPONDENCE

Secretary Pro-Tem Mills was in receipt of the following correspondence: Thank you notes from Margaux Walker and Michael Martin, recipients of the Verydia & Alvin Harnack Memorial Scholarships; a note of thanks from teacher Martha Watt for the crystal clock presented to her on the occasion of her departure from District 157-C; a note of appreciation from Rich & Becky Feigel for the donation of surplus chairs and carts to the Palestine-Wheatly High School and Middle School.

VII. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the board with information included in the Treasurer's Report through the month of May 2012.

B. Schools/Curriculum & Instruction

Information from each of the school administrators was included in the packet for review by the Board. Each administrator provided brief oral reports updating the board on their current activities.

C. Superintendent's Report

Superintendent Thomas Hurlburt advised that:

The administrators would resume attending the board meetings in September.

The recent surveys sent to parents, students and staff will be compiled and the results reported at the July Board meeting.

The first day of summer school went smoothly.

D. Board

1. Special Education

Minutes of the 17 May 2012 meeting of Special Education District 843 were included in the packet for review by the board.

2. Frankfort Township Planning Commission

Representative Edie Adamski reported on the Wednesday, 6 June 2012, meeting of the Frankfort Township Planning Commission. Since no quorum was present, no official business was conducted.

3. Other Liaison Reports

Cari Mills provided a brief report on the current activities of the Foundation.

E. Freedom of Information Request

Two requests have been received this month.

VIII. DISCUSSION ITEMS

A. Strategic Planning - - New Teacher Evaluation Process

Superintendent Hurlburt presented a PowerPoint program indicating the components of the new teacher evaluation tool. These components have been presented to the teachers and will be piloted for next year.

B. Grant Applications For FY 12-13

Due to fiscal/budgetary conditions at State level for the FY13, allocations and application materials for State and Federal grants have not all been allocated. Projected allocations are determined by total enrollment and rounded to the nearest dollar. Following is a breakdown of allocations:

DISCUSSION ITEMS - - Grant Applications For FY12-13 (Continued)

<u>Federal Grants</u>	<u>Amount</u>
Title I	Pending
Title II - Hold Harmless	Pending
<u>State Grants</u>	<u>Amount</u>
Block Grant - EC/Project Begin	Pending
ELL	\$13,057
Preschool For All 3-5 Early Childhood	\$110,000

C. Resolution To Adopt Tentative Budget

Approval is needed of the tentative budget for FY13 which is to be placed on public display for at least thirty days with a public hearing scheduled for Monday, August 13, 2012 at the Administrative Center, Grand Prairie Elementary School, 10482 W. Nebraska Street, Frankfort, Illinois, at 7:05 p.m.

IX. ACTION ITEMS

B. Resolution To Adopt Tentative Budget FY13

A motion was made by Mike Turner, and seconded by Edie Adamski, to approve the tentative budget for Fiscal Year 2013 to be placed on public display for no less than 30 days with a public hearing scheduled for Monday, August 13, 2012, at 7:10 p.m. at the Administrative Center, Grand Prairie School, 10482 W. Nebraska Street, Frankfort, Illinois.
Voting "Aye:" Turner, Adamski, McFadden, Mills, Stanker
Motion carried: 5 Aye, 0 Nay

C. Payment Of Bills

A motion was made by Mike Turner, and seconded by Edie Adamski, to approve the payment of bills as presented.
Voting "Aye": Turner, Adamski, Mills, McFadden, Stanker
Motion Carried: 5 Aye, 0 Nay

D. Consent Agenda

A motion was made by Edie Adamski, and seconded by Cari Mills, to approve the following:

1. Policy Of Wages For Employment On Public Works(Prevailing Wages)
Approve A Policy Of The Community Consolidated School District 157-C, Will County, Illinois, Ascertainning The Prevailing Rate Of Wages For Laborers, Workmen, And Mechanics Employed On Public Works Of Said School District.
2. Appoint Depository For District Funds
Approve the following depositories for District funds:
 - Illinois School District Liquid Asset Fund (ISDLAF)*
 - Harris Bank - Frankfort*
 - First Midwest Bank - Joliet*
 - First United Bank - Frankfort*
 - Fifth/Third Bank - Mokena*
 - Illinois Funds (US Bank - Springfield)*
 - First American Bank - Metro Southwest, N.A. - Joliet*
 - NBD Bank - Joliet*
 - PMA Financial Network, Inc. - Aurora*
 - Federated Investors - Boston, MA*
 - First National Bank - Frankfort*
 - First National Bank of Illinois - Mokena*

ACTION ITEMS -- Consent Agenda -- Appoint Depository For District Funds (Continued)

*Marquette Bank - New Lenox
Old Plank Trail - Frankfort
Homestar Bank - Mokena*

3. Appoint Treasurer
Adopt the attached resolution regarding the reappointment of Curt Saindon as School Treasurer for fiscal year 2013 and authorize the Board President and Secretary to sign same.
4. Appoint Board Recording Secretary
Reappoint Rosemary Georgen as Recording Secretary to the Board of Education for the 2012-2013 term.
5. Announcement Of Legal Notice
Publish legal notices with 22nd Century Media, Frankfort Station, or the Southtown Star Publication newspapers.
6. Calendar Of Board Business
Establish a tentative Calendar Of Board Business for fiscal year 2012-2013 as presented.
7. ISBE Assurances Of District Administrators
Approve the documentation presented as indicative of compliance with the Illinois School Code for District 157-C Administrator Continuing Professional Education and authorize the Superintendent to sign same.
8. Working Cash Loan Reaffirmation Resolution
Approve the attached Resolution reaffirming the outstanding year-end balance of the inter-fund loan from the Working Cash Fund to the Capital Projects Fund as \$2,600,000 and reaffirming the Board's desire to repay the loan as soon as monies become available in the Capital Projects Fund.
9. Partial Repayment Of Working Cash Loan
Approve the partial loan repayment of \$150,000 from the Capital Projects Fund to the Working Cash Fund, thereby reducing the balance due of this inter-fund loan from \$2.75 million to \$2.6 million. Furthermore, it is recommended that as funds accumulate in the Capital Projects Fund in the future, the Administration pay down this outstanding inter-fund debt as soon as is administratively possible.
10. Legal Firm
Approve Sruga and Hauser as the legal counsel for Frankfort School District 157-C.
11. Approval Of Intergovernmental Agreement With Village Of Frankfort
Approve the attached intergovernmental agreement between the Village of Frankfort and the School District to allow the Frankfort Police to enforce the provisions of Public Act 096-0131 (banning the use of hand held cell phones in a school zone, except for certain instances as outlined in the law).

*Voting "Aye:" Adamski, Mills, Turner, McFadden, Stanker
Motion carried: 5 Aye, 0 Nay*

E. Personnel

1. *A motion was made by Christopher McFadden, and seconded by Cari Mills, to approve the following:*
Employment
Approve the employment of Sean Rhoads as the Assistant Principal at Hickory Creek Middle School for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
Approve the employment of Charissa Hogan as an Individual Nurse at Grand Prairie School for the 2012-2013 school year at a rate of \$24.00 per hour contingent upon the

ACTION ITEMS -- Personnel (Continued)

receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Stacy Rutovic from a .78 FTE to a 1.0 FTE as a Math Interventionist at Hickory Creek Middle School for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Vanessa Giammarco (MA+0) Step 2 as a Science Teacher at Hickory Creek Middle School for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Tania Wilson (MA+0) Step 8 as a Science/LA Teacher at Hickory Creek Middle School for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

2. Resignations

Laura Nagy at the end of the 2011-2012 school year.

Susan Haberman at the end of the 2011-2012 school year.

Marsha Kmet at the end of the 2011-2012 school year.

Susan Jacobowski at the end of the 2011-2012 school year.

3. Retirement

Dana Ruff as per the letter presented effective the last school day of the 2016-2017 school year at which time she will retire in the Teachers' Retirement System.

Patti Peck as per the letter presented effective the last school day of the 2012-2013 school year at which time she will retire in the Teachers' Retirement System.

Susan Kazmierczak as per the letter presented effective the last school day of the 2016-2017 school year at which time she will retire in the Teachers' Retirement System.

4. Family Medical Leave

Colleen Reiser from 17 August 2012 through 14 October 2012.

Katrina Hyland from 17-August 2012 through 15-November 2012.

Katie Milosovic from 4 September 2012 through 5 November 2012.

Diane Haas from 29 October 2012 through 1 February 2013.

Katie Duff from 8 August 2012 through 9 November 2012.

Voting "Aye:" McFadden, Mills, Turner, Adamski, Stanker

Motion Carried: 5 Aye, 0 Nay

X. EXECUTIVE SESSION: PERSONNEL, EMPLOYMENT OF EMPLOYEES AND THE DISCUSSION OF SALARY FOR ONE OR MORE CLASSES, RESIDENCY, STUDENT DISCIPLINE ISSUES, NEGOTIATIONS, AND PENDING LITIGATION (Open/Closed Session)

A motion was made by Jean Stanker, and seconded by Cari Mills, to adjourn the Open Session of the meeting and move into Executive Session to discuss personnel-employment of employees and the discussion of salary for one or more classes, residency, student discipline issues, negotiations, and pending litigation (Open and Closed Session). All members voted "Aye." Motion carried.

President Pro-Tem Stanker declared a Closed Session at 8:49 p.m. President-Pro Stanker resumed Open Session at 10:38 p.m.

XI. ACTION ITEMS FOLLOWING CLOSED SESSION

1. Consideration Of Non-Certified Staff Salaries For 2012-2013

A motion was made by Chris McFadden, and seconded by Cari Mills, to approve the following:

ACTION ITEMS FOLLOWING CLOSED SESSION (Continued)

Authorize the Superintendent to distribute \$43,499.16 in salary increases for support staff personnel for fiscal year 2012.

Authorize the Superintendent to distribute \$18,321.87 in salary increases for paraprofessional personnel for fiscal year 2012.

Set hourly rate for Nancy Neuzil for Public Relations work in fiscal year 2012 at \$63.59 per hour and \$21.44 per hour for meeting attendance.

Set hourly rate for Rosemary Georzen for Board Secretarial Services at \$21.44 per hour for fiscal year 2012. All members voted "Aye". Motion carried

2. Administrative Salaries

A motion was made by Chris McFadden, and seconded by Edie Adamski, to approve the following:

Authorize the Superintendent to distribute zero in salary increases for administrative salaries for fiscal year 2012.

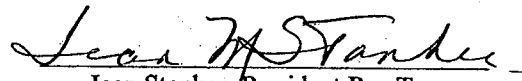
All members voted "Aye". Motion carried

XII. INFORMATION ITEMS & ANNOUNCEMENTS

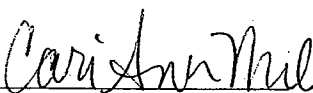
The next regular meeting of the Board of Education is Monday, 9 July 2012, at 7:00 p.m., in the Boardroom at the Administrative Offices, 10480 Nebraska Street, Frankfort, Illinois 60423-2235.

XII. ADJOURNMENT

A motion was made by Cari Mills, and seconded by Mike Turner, that the meeting be adjourned. All members voted "Aye." Motion carried. President Pro-Tem Stanker adjourned the meeting at 10:44 p.m.


Jean Stanker, President Pro-Tem

ATTEST:


Cari Mills, Secretary Pro-Tem