

FRANKFORT C. C. SCHOOL DISTRICT 157-C
REGULAR MEETING
8 APRIL 2013

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in the Learning Center in Grand Prairie School, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District at 7:00 p.m. on the 8th day of April 2013.

I. CALL TO ORDER

President Brian Klene called the meeting to order at 7:00 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Cari Mills, Jean Stanker, Patrick Usher, Brian Klene

Absent: Christopher McFadden, Mike Turner

President Klene announced that there was a quorum.

Present: Dr. Thomas Hurlburt, District Superintendent
Curt Saindon, Assistant Superintendent of Finance and Operations
Dr. Kevin Suchinski, Principal, Hickory Creek Middle School
Kristen Simpkins, Principal, Chelsea Intermediate School
Eileen Nelson, Principal, Grand Prairie Elementary School
April Mahy, Assistant Principal, Hickory Creek Middle School
Carrie Clodi, Director of Student Services
Janet Goggins, Director of Curriculum and Instruction
Jake Nelson, Director of Technology

Also Present: Nancy Neuzil, Public Relations Coordinator; Brenda Hillmann, Hillmann Pediatric Therapy; Carlos Chillon; Jennifer Chillon; Vanessa Gianmarco; Brian Sasso

III. PUBLIC FORUM

Brenda Hillmann, Hillmann Pediatric Therapy, briefly addressed the Board providing information regarding therapy services offered by her company to all neighboring counties.

IV. RECOGNITION

Julia Chillon: 2013 IESA Scholar Attitude Award

To be eligible, a student from an IESA member school must be of 8th grade status, have a minimum grade-point average of 3.5 on a 4.0 scale, must have participated in at least one IESA activity during each year of their two-year junior high career, demonstrated outstanding citizenship during their junior tenure, and is required to submit a typed essay titled "The Value Of Sportsmanship." Dr. Kevin Suchinski and April Mahy presented the 2013 IESA Scholar Attitude Award to Julia Chillon.

Mike Turner arrived at 7:20 p.m.

AIMS

John Viano, Executive Director, AIMS, presented District 157-C with a plaque for the "Schools To Watch" award.

V. APPROVAL OF MINUTES OF REGULAR MEETING OF 11 MARCH 2013, AND SPECIAL MEETING OF 25 MARCH 2013, OPEN/CLOSED

A motion was made by Edie Adamski, and seconded by Cari Mills, to approve the minutes of 11 March 2013, and Special Meeting of 25 March 2013, as presented. All members voted "Aye." Motion carried.

VI. CORRESPONDENCE

None.

VII. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of March 2013.

Christopher McFadden arrived at 7:30 p.m.

B. Schools/Curriculum & Instruction

Information from each of the school administrators was included in the packet for review by the Board. Each administrator provided further information regarding their current activities.

C. Superintendent's Report

Dr. Hurlburt:

- Reminded the Board that their Statements Of Economic Interest are due by May 1st.
- The May Board meeting has been rescheduled to May 6th for the reorganization of the School Board.
- Over the Easter break, the Frankfort Police Department used Hickory Creek Middle School for drills; keys will be provided to the Police Department.
- On Wednesday, April 17, 12:00 p.m. - 2:00 p.m., a lunch and two-hour meeting will be held with the Administrative Staff to discuss three key issues to proactively handle various situations as they may arise.

D. Board

1. Special Education

Patrick Usher provided brief reports on the Special Education District 843 meeting of 21 March 2013 and the Lincoln-Way Advisory Meeting held on 12 March 2013. The minutes from both meetings were included in the packet for review by the Board.

2. Frankfort Township Planning Commission

Edie Adamski reported that no meeting of the Frankfort Township Planning Commission was held in April.

3. Other Liaison Reports

Cari Mills provided a brief report on the latest FSP and Education Foundation meetings.

E. Freedom of Information Request

None

VIII. DISCUSSION ITEMS

A. Strategic Planning - - Policy 7:180 Preventing Bullying, Intimidation, And Harassment

The district will be looking to work on various format options for the future; possible surveys will be sent to not only parents of children attending school but also to reach all members of the community.

B. FY2013 Audit

Mr. Saindon briefly discussed the reporting regulations taking effect in 2013-2014.

C. Budget Update

Dr. Hurlburt and Mr. Saindon updated the Board on the continuing development of the FY13/14 Budget.

DISCUSSION ITEMS (Continued)

D. Summer School

Director of Curriculum Janet Goggins discussed this year's summer school plans. Support for struggling learners and individualized instruction for those who want an enriched experience were also mentioned.

E. AESOP Substitute Calling And Tracking Software

The purchase of Sub-Tracking and Sub-Calling software to save time and money to streamline payroll software was discussed. Mr. Saindon explained our current process and the benefit of updating our system with this new program.

F. MAI Agreement

Every year, the District receives a reminder from the Will County Land Use Department regarding the voluntary updating of MAI appraisals to determine the fair market value of an improved acre of land in unincorporated Will County. Mr. Saindon advised that the last appraisal from the District occurred in 2006 and another should occur sometime in 2016.

IX. ACTION ITEMS

A. Payment Of Bills

A motion was made by Mike Turner, and seconded by Jean Stanker, to approve the payment of bills as presented. All members voted "Aye." Motion carried.

B. Consent Agenda

A motion was made by Patrick Usher, and seconded by Jean Stanker, to approve the following:

1. Approval Of Summer Help

Recommend the employment of the following summer clerical/curriculum support staff contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education:

<u>Name</u>	<u>Rate Per Hour</u>
<i>Katherine Stanker</i>	<i>\$8.50</i>
<i>Eileen Neufeld</i>	<i>\$8.25</i>
<i>Marissa McDonald</i>	<i>\$8.25</i>

Recommend the employment of the following summer technology support staff contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education:

<u>Name</u>	<u>Rate Per Hour</u>
<i>Dawn Davis</i>	<i>\$17.15</i>
<i>Alex Popek</i>	<i>\$14.82</i>

Recommend the employment of the following summer custodial support staff contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education:

<u>Name</u>	<u>Rate Per Hour</u>
<i>Kyle Kolb</i>	<i>\$9.50</i>
<i>Collin Klabisch</i>	<i>\$8.50</i>
<i>Christopher Scott</i>	<i>\$8.50</i>
<i>Robert Malkusak</i>	<i>\$8.25</i>
<i>Thomas Cotta</i>	<i>\$8.25</i>

2. National Teacher Appreciation Week

Sponsor a luncheon for staff during National Teacher Appreciation Week in recognition of their dedicated service and commitment to the children of Frankfort School District 157-C.

CONSENT AGENDA (Continued)

3. Amend Calendar 2012-2013 - - Unused Emergency Days
Authorize the Superintendent to file with the regional office a revised calendar for the 2012-2013 school year as follows:
Last day of school: Monday, 3 June 2013
4. Schedule FY2013 Audit Review
Accept the tentative schedule of work as presented for Smith, Koelling, Dykstra and Ohm, our independent auditors, to complete the FY 2013 school district audit, and direct the Administration to complete all tasks necessary to effectuate the completion of this audit.
- *5. Board Policies
Item 5. Board Policies was tabled for approval at the May Board meeting.
6. AESOP Substitute Calling And Tracking Software
Approve to purchase the AESOP sub reporting and time tracking software at an initial upfront cost of approximately \$8,415 and then annual recurring fees of approximately \$7,430 per year thereafter.
7. MAI Agreement
Approve the MAI Land Appraisal for the Will County Land Use Department.
All members voted "Aye." Motion carried.

C. Personnel

A motion was made by Edie Adamski, and seconded by Mike Turner, to approve the following:

1. Employment
Approve the employment of Jeanine Graefen as an Occupational Therapist for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
Approve the employment of Nancy Collins as an Occupational and Physical Therapist for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
Approve the employment of Meghan Arnold as a Physical Therapist for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.
1. Employment Of Full-Time Certified Staff
 - *Approve the full-time employment of the following FIRST YEAR certified staff for the 2013-2014 school year:*
Sean Rhoads, Kendra Buividas, Jill Beckes, Patricia Bertucci, Colleen Bray, Mary DeFrank, Kimberly Donaghue, Vanessa Giammarco, Dana Goldschniki, Rebecca Heyducak, Danielle Pizzaolato, and Tonia Wilson.
 - *Approve the full-time employment of the following SECOND YEAR certified staff for the 2013-2014 school year:*
Eileen Nelson, Laura Brannigan, Jane De Haan, Katie Ellinghaus, and Kristina Porter.
 - *Approve the full-time employment of the following THIRD YEAR certified staff for the 2013-2014 school year:*
Richard Innocenti, Colleen Reiser, Ryan Talaga, and Diane Heimlich

PERSONNEL (Continued)

- *Approve the full-time employment of the following **FOURTH YEAR** certified staff and in doing so said staff attain tenure status for the 2013-2014 school year:
Carrie Clodi, Janet Goggins, Lori Stanevicius, Nicole Black, Kerry Bouck, Jennifer Campos, Maribeth Fagan, Therese Jackson, Tyler Haymond, Laura Holmes, Sarah Margalus, Shannon Diehl, Katie Milosovic, Mary Ventrella, and Taylor Bussie.*
- *Renew the administrative contracts for the 2013-2014 fiscal year for the following:
Kevin Suchinski, April Mahy, Sean Rhoads, Kristin Simpkins, Dan Prorok, Eileen Nelson, Sharon Nepote, Jacob Nelson, Carrie Clodi, Janet Goggins, and Curt Saindon.*

Employment Of Part-Time Certified Staff

Recommend the employment of the following part-time certified staff for the 2013-2014 school year:

<i>Jennifer Banas</i>	<i>.80 FTE</i>
<i>Diane Jeglinski</i>	<i>.80 FTE</i>
<i>Joe Vonch</i>	<i>.67 FTE</i>
<i>Leslie Walton</i>	<i>.65 FTE</i>
<i>Debra Sanefort</i>	<i>.60 FTE</i>
<i>Beth Pesavento</i>	<i>.50 FTE</i>

2. Employee Dismissal Resolution
Adopt the resolution authorizing notice of dismissal of non-tenure certified staff other than final-year probationary teachers at the close of the 2012-2013 school year.
3. Leave Of Absence
Accept the Leave of Absence of Diane Haas for the 2013-2014 school year as presented.
4. Family Medical Leave Of Absence
*Accept the Family Medical Leave of Absence of Tara O'Hea from 27 March 2013 through 15 May 2013.
Accept the Family Medical Leave of Absence of Sharon Komarck beginning 30 March 2013.*
5. Family Military Leave Of Absence
Accept the Military Leave of Absence of Donna Kolb from 13 May 2013 through 22 May 2013.
6. Resignation
*Accept the resignation of Darlene Madorma effective 31 May 2013.
All members voted "Aye." Motions carried.*

X. PERSONNEL - EMPLOYMENT OF EMPLOYEES AND THE DISCUSSION OF SALARY FOR ONE OR MORE CLASSES, NEGOTIATIONS, RESIDENCY, SUPERINTENDENT EVALUATION AND PENDING LITIGATION (Open/Closed Session)

A motion was made by Jean Stanker, and seconded by Edie Adamski, to adjourn the Open Session of the meeting and move into Executive Session to discuss personnel - employment of employees and the discussion of salary for one or more classes, negotiations, residency, superintendent evaluation, and pending litigation (Open and Closed Session). All members voted "Aye." Motion carried.

President Klene declared a Closed Session at 8:52 p.m.

A motion as made by Mike Turner, and seconded by Cari Mills, to return to Open Session. All members voted "Aye." Motion carried. President Klene resumed Open Session at 9:48 p.m.

XII. ACTION ITEMS FOLLOWING CLOSED SESSION

A. Superintendent Contract Renewal

A motion was made by Mike Turner, and seconded by Cari Mills, to approve the Superintendent's contract as presented. All members voted "Aye." Motion carried.

B. Dismissal

A motion was made by Christopher McFadden, and seconded by Jean Stanker, to dismiss Kristen Carr at the end of the 2013-2014 school year.

Voting "Aye:" McFadden, Stanker, Mills, Turner, Usher, Klene

Voting "Nay:" Adamski

Motion carried: 6 Aye, 1 Nay


XIII. INFORMATION ITEMS & ANNOUNCEMENTS

The next regular meeting of the Board of Education is Monday, 6 May 2013, at 7:00 p.m., in the Boardroom at the Administrative Offices, 10480 Nebraska Street, Frankfort, Illinois 60423-2235.

XIV. ADJOURNMENT

A motion was made by Mike Turner, and seconded by Patrick Usher, that the meeting be adjourned. All members voted "Aye." Motion carried. President Klene adjourned the meeting at 9:50 p.m.

ATTEST:


Jean Stanker, Secretary


~~Pat Usher~~ Brian Klene, President

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