



FRANKFORT C.C. SCHOOL DISTRICT 157-C  
BOARD OF EDUCATION - REGULAR MEETING  
21 July 2014

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District on the 21<sup>st</sup> day of July 2014.

I. CALL TO ORDER

President Chris McFadden called the Regular Meeting to order at 5:45 p.m. and requested that Recording Secretary Debbie Jankowski call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Gina Briese, Cari Mills, Patrick Usher, and Christopher McFadden

Absent: Brian Sasso, Mike Turner

President McFadden announced that there was a quorum.

Present: Dr. Maura Zinni, Superintendent

Curt Saindon, Assistant Superintendent of Finance and Operations

Also Present: Nancy Neuzil, Public Relations Coordinator

III. BOARD SELF-EVALUATION

The Board of Education, Superintendent Dr. Maura Zinni, and Assistant Superintendent Curt Saindon reviewed the summary of the self-evaluations that were compiled by President Christopher McFadden. The purpose of this discussion was to develop an updated Strategic Plan and District Goals.

Mike Turner arrived at the meeting (6:12 p.m.)

Brian Sasso arrived at the meeting (6:43 p.m.)

IV. CLOSED SESSION/APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE AND/OR DISMISSAL OF SPECIFIC EMPLOYEES; STUDENT DISCIPLINE; STUDENT RESIDENCY; STUDENT ISSUE; RECLASSIFICATION OF EMPLOYEES; POTENTIAL SALE OR LEASE OF LAND; AND PENDING LITIGATION (Open and Closed)

*A motion was made by Cari Mills, and seconded by Christopher McFadden, to adjourn the Regular Meeting and go into Closed Session to discuss appointments, employment, compensation, discipline, performance and/or dismissal of specific employees; student discipline; student residency; student issue; reclassification of employees; and potential sale or lease of land (open/closed).*

*All members voted "Aye."*

*Motion Carried: 7 Aye, 0 Nay*

President McFadden adjourned the Regular Meeting at 7:05 p.m.

Board returned to Open Session at 8:03 p.m.

V. APPROVAL OF MINUTES OF THE REGULAR MEETING OF 16 JUNE 2014 OPEN AND CLOSED

*A motion was made by Patrick Usher, and seconded by Cari Mills, to approve the minutes of the Regular Meeting of 16 June 2014 (Open/Closed) as presented.*

*All members voted "Aye."*

*Motion Carried.*

VI. PUBLIC FORUM

None.

VII. PRESENTATION

Executive Director Dr. Sally Bintz and Interim Business Manager Mr. Harold Huang from the Lincoln-Way Area Special Education Cooperative 843 presented a brief overview related to the LWASE Co-Op 843 tentative budget and to answer any questions from the Board. A copy of the LWASE Co-Op 843 Proposed FY2014-2015 was included in the Board packet for their review.

VIII. CORRESPONDENCE

- A thank you note was received from Linda Thompson in appreciation of all of the recognition she received for her retirement.
- A thank you note was received from Dr. Patricia Wernet for the opportunity to assist FSD157-C as the Interim Superintendent during the last eight months.

IX. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of June 2014.

B. Superintendent's Report

Superintendent Dr. Maura Zinni stated:

- On opening institute day the following employees with benchmark years of service to District 157-C will be recognized: 35-Barbara Campbell; 30-Susan Niendorf; 25-Dana Ruff; 20- Patrick Feehan, Cindy Lang, Sandy Pechtold, Pam Snyder; 15- Jean Dyer, John Ferraro, Susan Kazmierczak, Kristen Michalski, Tammy Szkolny; 10- Kellie Aranowski, Jennifer Belitz, Bonnie Deval, Cheryl Donovan, Jennifer Elia, Becky Feigel, Michele Hannigan, Christine Meade, Karen Nelson, Michelle Piunti, Marybeth Raynes, Stacy Rutovic, Richelle Schneider, Kristi Spengler, Brooke Turnbough, Donna Wherly, Lynn Winans, David Wonder.
- Conformation has been received that District 157-C Board members are registered for the IASB/IASA/IASBO Annual Joint Conference which is being held in November 2014.
- The annual disposal of records will take place in July 2014 and asked the Board to bring in anything they want disposed of.
- A letter from the ISBE was received informing the District of the FY15 projected allocations for the Title I Grant in the amount of \$85,980 and for the Title II Grant in the amount of \$19,840.
- Informed the Board of the upcoming HLERK & IASA Annual Workshop which is being held in October 2014. Dr. Zinni will be attending and the district administrators have been invited to attend.
- A letter was received from Ace Hardware Foundation which included a check in the amount of \$1,000 for the District's support of the Ace Century Ride.

C. Board

1. Special Education

Lincoln-Way Area Special Education District 843 Governing Board met on 24 June 2014 and the Advisory Committee met on 10 June 2014. The minutes were enclosed in the packet for review by the Board.

2. Frankfort Township Planning Commission

Gina Briese reported that no meeting of the Frankfort Township Planning Commission was held in June. Their next meeting will be held in September 2014.

3. Other Liaison Reports –

Cari Mills reported that the Education Foundation golf outing will be held on 11 August 2014. Cari reported that no meetings will be held during the summer for FSP and Education Foundation.

D. Freedom of Information (two)

1. Adam Andrezejewski, Chairman, Data Collection Department, of Open The Books requested an electronic copy of any and all vendor payee payments for the years 2008-2013 broken down by year. This request was complied with via e-mail on 07 July 2014.
2. Shawn Tonge, Illinois Policy Institute, requested any and all correspondence with current teachers regarding Hudson rights, Beck rights, "fair share" fees, or otherwise involving a reduction in the amount of union dues or agency fees paid by the teacher to reflect actual costs of representation; any and all documents referring to Hudson and/or Beck rights, "fair share" fees; any and all documents that state the total number of dues paying members of the teachers union. This request was complied with via e-mail on 09 July 2014.

VIII. DISCUSSION ITEMS

A. NCLB/Title I Grant Allocation

Superintendent Dr. Zinni explained the need for two .5 FTE paraprofessionals to service identified students in the area of reading. The Title I grant requires that personnel are included and will fund both of these positions.

B. Electronic Board Packet Software

Dr. Zinni discussed with the Board two electronic board packet software programs along with the approximate annual costs associated with creating a paper board packet, and the justification for the need of such program.

C. Budget Book/Tentative Budget Update/Fund Balance Analysis and Review

Assistant Superintendent of Finance and Operations Curt Saindon discussed the Budget Book, provided an update on the Tentative Budget; and provided an update on the Fund Balance Analysis and Review. Mr. Saindon also discussed the final adjustments to the budget and stated the final presentation of the budget and the public hearing will be held at the 18 August 2014 Regular Board of Education meeting.

D. Construction Updates

Mr. Saindon updated the Board on the ongoing construction and summer projects. All projects are on time or ahead of schedule and are scheduled to be complete by 08 August 2014.

E. Free Lunch Vendor Recommendation

Mr. Saindon updated the Board on the need to obtain a new free lunch vendor. Mr. Saindon reported that sample lunches from two vendors were taste tested and a new vendor was chosen. This new option will save the District money.

F. Pre-School For All and Project Begin Enrollment

Superintendent Dr. Maura Zinni discussed the enrollment projections for the Pre-School For All and Project Begin programs. Upcoming screenings in August and November will increase the number of students and therefore increase the number of sections needed. An additional .50 FTE position is needed to accommodate the projected increase.

IX. ACTION ITEMS

A. Payment of Bills

*A motion was made by Cari Mills, and seconded by Gina Briese, to approve the payment of bills as presented.*

*Voting "Aye:" Mills, Briese, Adamski, Mills, Sasso, Turner, Usher, McFadden*

*Motion Carried: 7 Aye, 0 Nay*

B. Board Policies (Second Reading)

*A motion was made by Patrick Usher, and seconded by Edie Adamski, to approve the Board Policies as presented.*

*Voting "Aye:" Usher, Adamski, Briese, Mills, Sasso, Turner, McFadden*

*Motion Carried: 7 Aye, 0 Nay*

C. Consent Agenda

*A motion was made by Patrick Usher, and seconded by Edie Adamski, to approve the following:*

1. Resolution - Transportation Hazardous Areas

*Adopt the resolution certifying existing hazardous routes for pupil transportation and authorizing the President and Secretary to sign same.*

2. Review of Closed Session Minutes – January 2014 thru June 2014

*Acknowledge that the closed session minutes were reviewed and that it is recommended that the 14 April 2014 closed session minutes be released for the public record.*

3. Verbatim Destruction of Closed Minutes  
*Approve the destruction of audio recording of closed meetings from February 2012 until January 2013 due to the fact 18 months have passed since being made and the written minutes of the closed sessions have been approved by the Board of Education.*
  4. Title I Additional Paraprofessional Positions  
*Approve the request of two .5 FTE paraprofessionals to service identified students at Grand Prairie and Chelsea in the area of reading. The Title I grant will fund both of these positions solely and will not impact the District's budget.*
  5. Title I Paraprofessional Job Description  
*Approve the job description for the Title I Paraprofessional as presented.*
  6. Free Lunch Vendor  
*Approve the contract with Open Kitchens of Chicago, IL to provide sack lunches/box lunches for our free lunch students for \$2.95 per meal, excluding milk and delivered to one site, for the 2014-2015 school year.*
  7. Lincoln-Way Area Special Education Proposed Budget  
*Approve the FY2014-2015 Lincoln-Way Area Special Education Cooperative School District 843 Tentative Budget as presented.*
  8. Project Begin Additional Position  
*Approve a .5 FTE certified staff increase for the Early Childhood program beginning with the 2014-2015 school year.*
- Voting "Aye:" Usher, Adamski, Briese, Mills, Sasso, Turner, McFadden  
Motion Carried: 7 Aye, 0 Nay*

D. Personnel

*A motion was made by Patrick Usher, and seconded by Edie Adamski, to approve the following:*

1. Employment  
*Approve the re-employment of Katy Ross-Gujral as a Full-Time Paraprofessional at Grand Prairie Elementary School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*  
*Approve the employment of Melissa Adamow (BA+15/Step 7) as a Full-Time Fourth Grade Teacher at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*  
*Approve the employment of Amanda Draeger (MA+0/Step 3) as a Full-Time Third Grade Special Education Teacher at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*  
*Approve the employment of Katie Leonard (MA+0/Step 8) as one-year, Full-Time Fifth Grade Teacher at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*  
*Approve the employment of Doriane Woods at an annual salary of \$60,000 as the Assistant Principal at Chelsea Intermediate School for the 2014-2015 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*
2. Family Medical Leave  
*Approve the Family Medical Leave for Laura Brannigan, Early Childhood Teacher at Grand Prairie Elementary School.*

3. Resignation

*Accept the resignation of Christina Cotta as presented.*

*Accept the resignation of Rhonda Hesselink as presented.*

*Accept the resignation of Devan Gonzalez as presented.*

*Accept the resignation of Dan Prorok as presented.*

*Voting "Aye:" Usher, Adamski, Briese, Mills, Sasso, Turner, McFadden*

*Motion Carried: 7 Aye, 0 Nay*

- X. CLOSED SESSION/APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE AND/OR DISMISSAL OF SPECIFIC EMPLOYEES; STUDENT DISCIPLINE; STUDENT RESIDENCY; STUDENT ISSUE; RECLASSIFICATION OF EMPLOYEES; POTENTIAL SALE OR LEASE OF LAND; AND PENDING LITIGATION (Open and Closed)

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*All members voted "Aye."*

*Motion Carried: 7 Aye, 0 Nay*

President McFadden adjourned the Regular Meeting at 9:48 p.m.

Board returned to Open Session at 10:04 p.m.

The next regular meeting of the Board of Education is Monday, 18 August 2014, at 7:00 p.m. in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, IL 60423.

XI. ADJOURNMENT

*Unanimous vote to adjourn the Board Meeting at 10:06 p.m.*



Christopher McFadden, President

ATTEST:



Edie Adamski, Secretary