

FRANKFORT C. C. SCHOOL DISTRICT 157-C
REGULAR MEETING
17 JUNE 2013

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District at 7:04 p.m. on the 17th day of June 2013.

I. CALL TO ORDER

President Christopher McFadden called the meeting to order at 7:04 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Gina Briese, Cari Mills, Brian Sasso, Mike Turner, Patrick Usher, Christopher McFadden

President McFadden announced that there was a quorum.

Present: Dr. Thomas Hurlburt, District Superintendent
Curt Saindon, Assistant Superintendent of Finance and Operations
Dr. Kevin Suchinski, Principal, Hickory Creek Middle School
Kristen Simpkins, Principal, Chelsea Intermediate School
Eileen Nelson, Principal, Grand Prairie Elementary School
Carrie Clodi, Director of Student Services
Janet Goggins, Director of Curriculum and Instruction
Jake Nelson, Director of Technology

Also Present: Nancy Neuzil; Kelly Aranowski, President, FTU

III. APPROVAL OF MINUTES OF REGULAR MEETING OF 6 MAY 2013 (OPEN/CLOSED)

A motion was made by Edie Adamski, and seconded by Cari Mills, to approve the minutes of the Regular Meeting of 6 May 2013 (Open/Closed), as presented. All members voted "Aye." Motion carried.

IV. PUBLIC FORUM

None.

V. RECOGNITION

State Science Fair Winners And Track Finalists

At 7:06 p.m., the Board adjourned to the cafeteria to recognize the following students:

State Science Fair Winners

Seventh Grade: Tanner Hurst - Silver Award
Victoria Kristoff - Gold Award
Isabella McKenna - Gold Award
Rachel Schilke - Gold Award
Sara Taylor - Gold Award

Eighth Grade: Ryan Braum - Gold Award
Jared Blair - Gold Award

Track Finalists

Seventh Grade: Jillian Gosney
Brendan Morrissey
Greyson Cox
Juan Rodriguez
Ryan Scianna

Eighth Grade: Sidney Bloomfield
Emily Scianna
Nicole Humenik
Ololade Ayoola
Ally Chavez
Moirra Murphy
Lauren LaDere

Board President Christopher McFadden and Superintendent Dr. Thomas Hurlburt honored those students present. Several family members were also in attendance.

The Board returned to the Boardroom to resume the regular meeting at 7:25 p.m.

VI. CORRESPONDENCE

The Board received the following Thank You Notes of appreciation from:

- The staffs at Grand Prairie Elementary, Chelsea Intermediate, and Hickory Creek Middle Schools for the Teacher Appreciation Luncheon;
- Carolyn Stanek, Connie Schultz, Sue Lopez, and Darlene Madorma for their retirement gifts;
- Michael Reda for his receiving the scholarship from the Verydia & Alvin Harnack Memorial Fund.

VII. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of May 2013.

B. Schools/Curriculum & Instruction

Information from each of the school administrators was included in the packet for review by the Board. Each administrator provided further information regarding their current activities.

C. Superintendent's Report

In addition to the items contained in the Board packet, Superintendent Hurlburt provided a report on the current enrollment status in the district. He also stated that 170 applications were received for the position of Executive Secretary to the Superintendent.

D. Board

1. Special Education

Brief reports on the Special Education District 843 meeting of 17 May 2013 and the Lincoln-Way Advisory Meeting held on 14 May 2013 were presented. The minutes from both meetings were included in the packet for review by the Board.

2. Frankfort Township Planning Commission

Gina Briese reported that no meeting of the Frankfort Township Planning Commission was held in May.

3. Other Liaison Reports

Cari Mills provided a brief report on the latest FSP and Education Foundation committee meetings.

E. Freedom Of Information Request

A Freedom of Information Request was received for the type of Health Insurance Plans and what Providers the District uses.

VIII. DISCUSSION ITEMS

A. Strategic Planning - Web Site Report

Director of Technology Jacob Nelson provided an updated report on the continuation of the District's website as a portal for information and communication with the District parents and the community. This is in alignment with the Superintendent's goal number 21 to continue to develop the District's website to be a portal for information and communication with District parents and the community. This goal will utilize the District's technical capability to analyze the effectiveness and utilization rate of website resources and applications and also provide the Board with an annual report on the findings of this analysis and make recommendations for any areas that require improvement.

DISCUSSION ITEMS (Continued)

B. Resolution To Adopt Tentative Budget

Mr. Saindon briefly discussed the tentative timetable and summary of the FY14 Budget. Approval was needed of the tentative budget for FY14 to be placed on public display for at least thirty days with a public hearing scheduled for Monday, August 19, 2013, at the Administrative Center, Grand Prairie School, 10482 W. Nebraska Street, Frankfort, Illinois, at 7:05 p.m. Some adjustments prior to the August 19, 2013 public hearing may be made since the budget is only tentative at this time.

C. Memorandum Of Understanding - Teacher Sick Bank

Kelly Aranowski, President, Frankfort Teachers Union, and the Board discussed the final draft of the Memorandum Of Understanding - Teacher Sick Bank. This item has been developed in conjunction with District 157-C's attorney and the IEA's attorney. This memorandum will be reviewed annually.

IX. ACTION ITEMS

A. FY14 Budget

A motion was made by Patrick Usher, and seconded by Edie Adamski, to approve the tentative budget for Fiscal Year 2014 to be placed on public display for no less than 30 days with a public hearing scheduled for Monday, August 19, 2013, at 7:05 p.m. at the Administrative Center, Grand Prairie School, 10482 W. Nebraska Street, Frankfort, Illinois.

Voting "Aye:" Usher, Adamski, Briese, Mills, Sasso, Turner, McFadden

Motion carried: 7 Aye, 0 Nay

B. Payment Of Bills

A motion was made by Mike Turner, and seconded by Patrick Usher, to approve the payment of bills as presented.

Voting "Aye:" Turner, Usher, Sasso, Mills, Briese, Adamski, McFadden

Motion carried: 7 Aye, 0 Nay

C. Consent Agenda

A motion was made by Cari Mills, and seconded by Gina Briese, for the following:

1. Policy Of Wages For Employment On Public Works (Prevailing Wages)

Approve a Policy Of Thee Community Consolidated School District 157-C, Will County, Illinois, Ascertainning The Prevailing Rate Of Wages For Laborers, Workmen, And Mechanics Employed On Public Works Of Said School District.

2. Appoint Depository For District Funds

Approve the following depositories for District funds:

- *Illinois School District Liquid Asset Fund (ISDLAF)*
- *Harris Bank - Frankfort*
- *First Midwest Bank - Joliet*
- *First United Bank - Frankfort*
- *Fifth/Third Bank - Mokena*
- *Illinois Funds (US Bank - Springfield)*
- *First American Bank - Metro Southwest, N.A. - Joliet*
- *NBD Bank - Joliet*
- *PMA Financial Network, Inc. - Aurora*
- *Federated Investors - Boston, MA*
- *First National Bank - Frankfort*
- *First National Bank of Illinois - Mokena*
- *Marquette Bank - New Lenox*
- *Old Plank Trail - Frankfort*
- *Homestar Bank - Mokena*
- *First Merit Bank - Frankfort*

3. Appoint Treasurer
Adopt the attached resolution regarding the reappointment of Curt Saindon as School Treasurer for fiscal year 2014 and authorize the Board President and Secretary to sign same.
4. Appoint Board Recording Secretary
Recommend the reappointment of Rosemary Georgen as Recording Secretary to the Board of Education for the 2013-2014 term.
5. Announcement Of Legal Notice
Recommend the Board of Education to publish legal notices with 22nd Century Media, Frankfort Station, or the Southtown/Star Publication newspapers.
6. Calendar Of Board Business
Establish a tentative Calendar of Board Business for fiscal year 2013-2014 as presented.
7. ISBE Assurances Of District Administrators
Approve the documentation presented as indicative of compliance with the Illinois School Code for District 157-C Administrator Continuing Professional Education and authorize the Superintendent to sign same.
8. Working Cash Loan Reaffirmation Resolution
Approve the attached Resolution reaffirming the outstanding year-end balance of the inter-fund loan from the Working Cash Fund to the Capital Projects Fund as \$2,300,000 and reaffirming the Board's desire to repay the loan as soon as monies become available in the Capital Projects Fund.
9. Partial Repayment Of Working Cash Loan
Approve the partial loan repayment of \$300,000 from the Capital Projects Fund to the Working Cash Fund thereby reducing the balance due of this inter-fund loan from \$2.6 million to \$2.3 million. Furthermore, it is recommended that as funds accumulate in the Capital Projects Fund in the future, the Administration pay down this outstanding inter-fund debt as soon as is administratively possible.
10. Memorandum Of Understanding - Teacher Sick Bank
Item removed for further discussion.
11. Declaration Of Surplus Items
Approve the Resolution declaring the items described on the attached lists as surplus and unneeded for school purposes (chairs, desks, and miscellaneous technology) and direct the Assistant Superintendent/District Office to dispose of any surplus items from time to time in accordance with established State statutes and Illinois School Code provisions.
12. Aramark Contract Renewal - 2013-2014
Approve the contract renewal as presented about with Aramark Education Services. This would include setting next year's contractual increase at 1.7% and setting next year's prepayment discount at 2.9%, for a total cost of \$784,296.39.
13. Board Of Education Policy (Second Reading)
Approve to amend or adopt the following Board of Education policies:
 - 4:15 *Identity Protection*
 - 4:170 *Safety*
 - 5:50 *Drug And Alcohol Free Workplace:Tobacco*
 - 5:260 *Student Teachers*
 - 6:240 *Field Trips*
 - 7:190 *Student Discipline*
 - 8:20 *Community Use Of School Facilities*
 - 8:25 *Advertising & Distributing Materials In Schools Provided By Non-School Related Entities*

*Voting "Aye:" Mills, Briese, Adamski, Usher, Turner, Sasso, McFadden
Motion carried: 7 Aye, 0 Nay*

D. Personnel

A motion was made by Edie Adamski, and seconded by Patrick Usher, to approve the following:

1. Employment

Approve the employment of Ann Curran (BA+17 - Step 7) as a Kindergarten Teacher at Grand Prairie School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Deborah Jankowski as the Executive Secretary/Clerical Supervisor for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Andrea Roney (BA+0 - Step 2) as a Fourth Grade Teacher at Chelsea Intermediate School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Bethany Pioppo (BA+0 - Step 6) as a Fifth Grade Teacher at Chelsea Intermediate School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Kelly Slavik (BA+0 - Step 2) as a Kindergarten Teacher at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Jennifer Rayola (BA+39- Step 5) as a Spanish Teacher at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Lauren Parente (BA+0- Step 4) as an Eighth Grade Special Education Teacher at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Mary Bohms (MA+0- Step 8) as a Sixth Grade ELA SS Teacher at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Kristen Gemmeli (MA+9- Step 4) as a Social Worker at Chelsea Intermediate School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Georgiana Lemmons (MA+0- Step 4) from a Paraprofessional to a Third Grade Teacher at Chelsea Intermediate School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Christine Freiberg (BA+8 - Step 3) as a Third Grade Teacher at Chelsea Intermediate School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Julie Simpson (MA+0- Step 9) as a Sixth Grade Teacher at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

ACTION ITEMS - PERSONNEL - EMPLOYMENT (Continued)

Approve the employment of Kathryn Allison (BA+04- Step 5) as a Science Teacher at Hickory Creek Middle School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Lorelle Pop as an Occupational Therapist for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Michelle Marowka as a Psychologist for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Nicole Nepote as a summer time custodian at a rate of \$8.25 per hour contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Laura Falaschetti at the hourly rate of \$11.45 as a full-time Paraprofessional at Chelsea Intermediate School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Melinda Rooker (MA+0 - Step 1) as a full-time Special Education Teacher at Chelsea Intermediate School for the 2013-2014 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

2. Resignation

Approve the Letter of Resignation for Carrie Scott as the Lunch/Recess Supervisor at Grand Prairie Elementary School effective the end of the 2012-2013 school year.

Approve the Letter of Resignation for Katie Duff as the Science Teacher at Hickory Creek Middle School effective the end of the 2013-2014 school year.

3. Family Medical Leave Of Absence

Approve the Family Medical Leave of Absence for Jennifer Code.

Approve the Family Medical Leave of Absence for Nicole Holthouse effective 9 September 2013 through 6 December 2013.

4. Leave Of Absence

Approve the Leave of Absence for Staci Chronos for the 2013-2014 school year.

Voting "Aye:" Adamski, Usher, Mills, Turner, Sasso, Briese, McFadden

Motion carried: 7 Aye, 0 Nay

XVII. PERSONNEL - EMPLOYMENT OF EMPLOYEES AND THE DISCUSSION OF SALARY FOR ONE OR MORE CLASSES, RESIDENCY, STUDENT DISCIPLINE ISSUES, NEGOTIATIONS, BENEFITS, AND PENDING LITIGATION (Open/Closed Session)

A motion was made by Cari Mills, and seconded by Edie Adamski, to adjourn the Open Session of the meeting and move into Executive Session to discuss personnel - employment of employees and the discussion of salary for one or more classes, residency, student discipline, issues, negotiations, benefits, and pending litigation (Open and Closed Session). All members voted "Aye." Motion carried.

President McFadden declared a Closed Session at 9:34 p.m.

A motion as made by Patrick Usher, and seconded by Cari Mills, to return to Open Session. All members voted "Aye." Motion carried. President McFadden resumed Open Session at 10:54 p.m.

XI. ACTION ITEMS FOLLOWING CLOSED SESSION

A. Administrative Salaries

A motion was made by Edie Adamski, and seconded by Patrick Usher, to authorize the Superintendent to distribute \$20,210.93 in salary increases for administrative salaries for fiscal year 2014. All members voted "Aye." Motion carried.

A motion was made by Patrick Usher, and seconded by Gina Briese, to authorize the Superintendent to distribute \$3,860.30 in salary increase to Employee #2009-07-01-02 for fiscal year 2014.

Voting "Aye:" Usher, Briese, Mills, Turner, Sasso, McFadden

Voting "Nay:" Adamski

Motion carried: 6 Aye, 1 Nay

B. Personnel

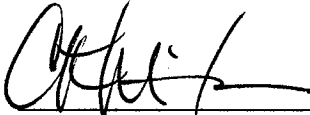
A motion was made by Mike Turner, and seconded by Patrick Usher, to approve the dismissal of Employee #080999 as presented. All members voted "Aye." Motion carried.

XII. INFORMATION ITEMS & ANNOUNCEMENTS

The next regular meeting of the Board of Education is Monday, 15 July 2013, at 7:00 p.m., in the Boardroom at the Administrative Offices, 10482 Nebraska Street, Frankfort, Illinois 60423-2235.


XIII. ADJOURNMENT

A motion was made by Patrick Usher, and seconded by Mike Turner, that the meeting be adjourned. All members voted "Aye." Motion carried. President McFadden adjourned the meeting at 11:04 p.m.



Christopher McFadden, President

ATTEST:



Edie Adamski, Secretary

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