

FRANKFORT C. C. SCHOOL DISTRICT 157-C
REGULAR MEETING
10 SEPTEMBER 2012

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District at 7:00 p.m. on the 10th day of September 2012.

I. CALL TO ORDER

President Brian Klene called the meeting to order at 7:00 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

II. ROLL CALL AND DETERMINATION OF QUORUM

Present: Edie Adamski, Christopher McFadden, Cari Mills, Jean Stanker, Mike Turner, Patrick Usher, Brian Klene

President Klene announced that there was a quorum.

Present: Dr. Thomas Hurlburt, District Superintendent
Curt Saindon, Assistant Superintendent of Finance and Operations
Kevin Suchinski, Principal, Hickory Creek Middle School
Kristin Simpkins, Principal, Chelsea Intermediate School
Eileen Nelson, Principal, Grand Prairie Elementary School
Jake Nelson, Director of Technology
Carrie Clodi, Director of Student Services
Janet Goggins, Director of Curriculum and Instruction

Also Present: Jonathan DePaolis, *FRANKFORT STATION*

III. APPROVAL OF AMENDED MINUTES OF REGULAR MEETING OF 9 JULY 2012, AND MINUTES OF THE REGULAR MEETING OF 13 AUGUST 2012, OPEN/CLOSED

A motion was made by Jean Stanker, and seconded by Christopher McFadden, to approve the amended minutes of the Regular Meeting of 9 July 2012 and the minutes of the Regular Meeting of 13 August, Open/Closed, as presented.

Voting "Aye:" Stanker, McFadden, Adamski, Turner, Usher, Mills, Klene

Motion carried: 7 Aye, 0 Nay

IV. PUBLIC FORUM

None.

V. CORRESPONDENCE

Secretary Stanker was in receipt of the following correspondence: A thank you note from Laura Dyokas acknowledging receipt of a gift commemorating ten years of service with the district.

VI. REPORTS

A. Treasurer's Report

Assistant Superintendent of Finance and Operations Curt Saindon provided the board with information included in the Treasurer's Report through the month of July 2012.

B. Schools/Curriculum & Instruction

Information from each of the school administrators was included in the packet for review by the board. Results of recent surveys were provided by each principal. In addition, each administrator provided brief oral reports updating the board on their current activities.

REPORTS (Continued)

C. Superintendent's Report

Dr. Hurlburt discussed the following items:

- School Board of Education pictures are scheduled to be taken prior to the October 10th board meeting.
- Current enrollment figures were compared to prior years' enrollment.
- Due to a violent storm in August which caused a serious outage in the district and considering the age of the unit, a new generator with more power will be purchased to replace the previous unit.

D. Board

1. Special Education

Special Education District 843 met on 16 August 2012. The minutes were included in the packet for review by the board. Also included were minutes from the Advisory Committee held on 14 August 2012.

2. Frankfort Township Planning Commission

Edie Adamski reported that approval was given to the owners of a proposed liquor package goods store in the Frankfort Square area to move forward with their plans.

3. Other Liaison Reports

Cari Mills provided a brief report on the current activities of the Foundation.

E. Freedom of Information Request

None.

VII. DISCUSSION ITEMS

A. Strategic Planning Presentation: Bond

The board discussed two new/revised options for refinancing and consideration of fund balances. Elizabeth Hennessy, William Blair & Company, was available via telephone to respond to any questions posed by the board members. Final approval of either Option 1 or Option 2 will be made at the October Board Meeting.

B. Annual Investment Report

Mr. Saindon provided a recap of the cash management and investment program results for FY12/13. The focus was on fund balances and interest rates.

C. FY12 Audit

Mr. Saindon distributed the annual financial report for the year ending June 30, 2012 which was included in the packet for review by the board. Meetings were held with the auditors from Smith, Koelling, Dykstra and Olm who conducted this annual audit for the district.

VIII. ACTION ITEMS

A. Amended Payment Of Bills For August And Payment Of Bills For September

A motion was made by Mike Turner, and seconded by Patrick Usher, to approve the amended payment of bills for September 10, 2012 payment of bills as presented.

Voting "Aye:" Turner, Usher, Adamski, McFadden, Mills, Stanker, Klene

Motion carried: 7 Aye, 0 Nay

ACTION ITEMS

B. Consent Agenda

A motion was made by Mike Turner, and seconded by Jean Stanker, to approve the following:

1. Application For Recognition Of Schools

Item tabled until October 15, 2012 meeting.

2. Administrative Salary/Compensation Report

Accept the Administrative Salary/Compensation Report to be presented to the Regional Office of Education for official file purposes as required.

3. Recognition Of Public Gifts

In compliance with policy 8.080 (Community Relations - Public Gifts To District), the following represents gift(s)/contribution(s) presented to Frankfort School District 157-C within the period October 2011 through September 2012:

Frankfort Athletic Boosters	\$14,288.23
Band Boosters	\$33,211.36
Chorus	\$2,640.49
Fund-A-Grant (Triple R - 2 Smart Boards)	\$2,500.00
Frankfort Education Foundation	\$49,892.39
Key Internal Medicine S.C.	\$450.00
(Musical instruments for Mr. Wonder's music program)	
BP on behalf of Christian Phillips	\$150.00
Mike Turner (Freezer to be used in concession stand at HCMS.)	\$200.00
Aramark (3 floor scrubbing machines, 2 burnishing machines, 2 roto buffer machines to be used within the district)	\$18,000.00

Graciously acknowledge the acceptance of gifts as presented for the period October 2011 through September 2012.

4. FY12 Audit

Accept and approve the Audited Financial Statements and Footnotes, associated Audit Reports and Audit Letters, the Management Discussion and Analysis, the related Supplementary Schedules, the Annual Financial Report, as prepared by our independent auditors, Smith, Koelling, Dykstra and Ohm for the fiscal year ended June 30, 2012.

5. Annual Investment Report

Accept and approve the Annual Investment Report.

6. Mackay Life Safety Survey

The 843 Governing Board approved the Mackay Life Safety survey at its 16 August 2012 meeting. Once the survey has been approved, the district will need to certify it with the names of our Board President and Secretary and the date it was approved.

Voting "Aye:" Turner, Stanker, Usher, McFadden, Mills, Adamski, Klene

Motion carried: 7 Aye, 0 Nay

C. Personnel

1. Employment

A motion was made by Mike Turner, and seconded by Cari Mills, to approve the following:

Approve the employment of Carrie Scott as a Lunch Supervisor at Grand Prairie School at a rate of \$11.75 per hour for the 2012-2013 school year contingent upon the receipt and

ACTION ITEMS - - Employment (Continued)

evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Sandra Bethke as a Lunch Supervisor at Grand Prairie School at a rate of \$11.75 per hour for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Leanne Winter as a Lunch Supervisor at Grand Prairie School at a rate of \$11.75 per hour for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education

Approve the employment of Jennifer Code as an Individual Nurse at Grand Prairie School at a rate of \$24.00 per hour for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Raelene Nikolic as a Paraprofessional at Grand Prairie School at a rate of \$11.75 per hour for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Nicole Fazekas as a Library Clerk at Grand Prairie School at a rate of \$13.30 per hour for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

Approve the employment of Kelly Bridges as a Paraprofessional at Grand Prairie School at a rate of \$11.45 per hour for the 2012-2013 school year contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.

*Voting "Aye:" Turner, Mills, Stanker, McFadden, Usher, Adamski, Klene
Motion carried: 7 Aye, 0 Nay*

2. Resignations

A motion was made by Jean Stanker, and seconded by Cari Mills, to accept the letters of resignation as presented from the following:

Michele Rudd as an Individual Nurse at Grand Prairie School for the 2012-2013 school year.

Barb Mackoiak as Librarian at Grand Prairie School for the 2012-2013 school year.

All members voted "Aye." Motion carried.

3. Family Medical Leave

A motion was made by Mike Turner, and seconded by Patrick Usher, to approve the Family Medical Leave of Absence for Marci Uelman from September 21, 2012 through December 21, 2012. All members voted "Aye." Motion carried.

IX. CLOSED SESSION/PERSONNEL - EMPLOYMENT OF EMPLOYEES AND THE DISCUSSION OF SALARY FOR ONE OR MORE CLASSES, STUDENT DISCIPLINE, RESIDENCY, RECLASSIFICATION, AND PENDING LITIGATION (Open/Closed Session)

A motion was made by Cari Mills, and seconded by Jean Stanker, to adjourn the Open Session of the meeting and move into Executive Session to discuss personnel--employment of employees and the discussion of salary for one or more classes, student discipline, residency reclassification, and pending litigation (Open and Closed Session). All members voted "Aye." Motion carried.

President Klene declared a Closed Session at 9:40 p.m.

Motion: Jean Stanker; Second: Patrick Usher, to return to Open Session. All members voted "Aye." Motion carried. President Klene resumed Open Session at 9:55 p.m.

X. ACTION ITEMS FOLLOWING CLOSED SESSION

None.

XI. INFORMATION ITEMS & ANNOUNCEMENTS

The next regular meeting of the Board of Education is Monday, 15 October 2012, at 7:00 p.m., in the Boardroom at the Administrative Offices, 10480 Nebraska Street, Frankfort, Illinois 60423-2235.

XII. ADJOURNMENT

A motion was made by Patrick Usher, and seconded by Brian Klene, that the meeting be adjourned. All members voted "Aye." Motion carried. President Klene adjourned the meeting at 9:56 p.m.


Brian Klene, President

ATTEST:


Jean Stanker, Secretary

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