

FRANKFORT C. C. SCHOOL DISTRICT 157-C  
REGULAR MEETING  
10 DECEMBER 2012

Minutes of a regular public meeting of the Board of Education of Frankfort Community Consolidated School District 157-C, Will County, Illinois, held in the Board Room at the Administrative Offices, 10482 West Nebraska Street, Frankfort, Illinois 60423, in said District at 7:00 p.m. on the 10th day of December 2012.

**I. CALL TO ORDER**

President Brian Klene called the meeting to order at 7:00 p.m. and requested that Recording Secretary Rosemary Georgen call the roll.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

Present: Edie Adamski, Christopher McFadden, Cari Mills, Jean Stanker, Mike Turner, Patrick Usher, Brian Klene

President Klene announced that there was a quorum.

Present: Dr. Thomas Hurlburt, District Superintendent  
Curt Saindon, Assistant Superintendent of Finance and Operations  
Dr. Kevin Suchinski, Principal, Hickory Creek Middle School  
Sean Rhodes, Assistant Principal, Hickory Creek Middle School  
Eileen Nelson, Principal, Grand Prairie Elementary School  
Sharon Nepote, Assistant Principal, Grand Prairie Elementary School  
Dan Prorak, Assistant Principal, Chelsea Intermediate School  
Jake Nelson, Director of Technology  
Carrie Clodi, Director of Student Services  
Janet Goggins, Director of Curriculum and Instruction

Also Present: Nancy Neuzil, Public Relations Coordinator; Anna Schier, Local Editor, *PATCH*; Brian Sasso

**III. PUBLIC FORUM**

None.

**IX. ACTION ITEMS**

**A. Adopt 2012 Tax Levy**

**1. Public Hearing - 7:11 p.m.**

*Motion: Patrick Usher; Second: Jean Stanker, to recess the Board's regular business and open a public hearing to allow the public to question or comment on the levy. All members voted "Aye." Motion carried.* President Klene declared a public hearing at 7:11 p.m.

There being no questions or comments from the audience, *a motion was made by Edie Adamski, and seconded by Jean Stanker, to close the public hearing and resume the regular portion of the Board meeting at 7:12 p.m. All members voted "Aye." Motion carried.*

Resolution Of Tax Levy, Certificate Of Tax Levy

*A motion was made by Edie Adamski, and seconded by Patrick Usher, to adopt the resolution levying taxes for District 157-C for the year 2012 and authorize the filing of a Certificate of Tax Levy.*

*Voting "Aye:" Adamski, Usher, Turner, Stanker, Mills, McFadden, Klene*  
*Motion carried: 7 Aye, 0 Nay*

**IV. RECOGNITION**

**"Jump Rope For Heart":** Chelsea Intermediate School placed fifth in the nation and second in the Midwest Region for collecting \$43,160.00 in donations for the American Heart Association during "Jump Rope For Heart." The following students were introduced by Kay Elam and presented with a certificate of appreciation by Board President Brian Klene and Dr. Tom Hurlburt:

- Nicholas Signore - - 3<sup>rd</sup> Grade
- Daniel Herlihy - - 3<sup>rd</sup> Grade
- Daniel Clark - - 4<sup>th</sup> Grade
- Kayleigh Hefflemire - - 5<sup>th</sup> Grade
- Tom Criscione - - 6<sup>th</sup> Grade
- Lindsey LaDere - - 6<sup>th</sup> Grade

**V. APPROVAL OF MINUTES OF REGULAR MEETING OF 12 NOVEMBER 2012. OPEN/CLOSED**

*A motion was made by Christopher McFadden, and seconded by Cari Mills, to approve the minutes of the Regular Meeting of 12 of November 2012, as presented.*

*Voting "Aye:" McFadden, Mills, Adamski, Usher, Stanker, Turner, Klene*

*Motion carried: 7 Aye, 0 Nay*

**VI. CORRESPONDENCE**

Thank you cards were received from the staffs of Grand Prairie, Chelsea, and Hickory Creek in appreciation for the American Education Week breakfast.

**VII. REPORTS**

**A. Treasurer's Report**

Assistant Superintendent of Finance and Operations Curt Saindon provided the Board with information included in the Treasurer's Report through the month of November 2012.

**B. Schools/Curriculum & Instruction**

Information from each of the school administrators was included in the packet for review by the board. Each administrator provided further information on their current activities.

**C. Superintendent's Report**

Dr. Hurlburt advised that the information from the Advance Illinois Group listing the state of the State of Illinois - - 2012 was provided to each Board member at their places this evening. A discussion ensued.

**D. Board**

**1. Special Education**

Patrick Usher provided a report on the Special Education District 843, which met on 15 November 2012. The minutes were included in the packet for review by the Board.

**2. Frankfort Township Planning Commission**

No zoning issues were scheduled. The next regular meeting will be on Wednesday, March 6, 2013 at 7:00 p.m. at the Township Office.

**3. Other Liaison Reports**

Cari Mills provided a brief report on the latest FSP and Education Foundation meetings.

**E. Freedom of Information Request (1)**

Request was received from Workman's Compensation firm IPRF (Illinois Public Right Firm) requesting documentation for "...any separation, resignation or other employment agreement between Board of Education and employees..."

**VIII. DISCUSSION ITEMS**

- A. Strategic Planning/5 Essential Survey  
Superintendent Dr. Hurlburt advised that between February 1 and the end of March, 2013, teachers, students and parents will be asked to take a 15 minute research based survey (Illinois 5Essentials Survey) to help identify strengths and weaknesses in their school's climate and learning conditions. The survey is generated by the Illinois 5 Essentials. It was created by the University of Chicago Consortium on Chicago School Research. It will replace our survey that we have done for the past three years. Dr. Hurlburt also provided a PowerPoint presentation to further clarify the intention of this new survey to inform not only the teachers but also to the parents at home.
- B. Recommendations Regarding Working Cash Fund Loans And Abatement  
Assistant Superintendent Curt Saindon presented and discussed recommendations regarding the Working Cash Fund loans and partial abatement.
- C. Property/Casualty/Comprehensive Insurance Renewal With SSCIP  
Mr. Saindon advised that the Comprehensive Insurance, currently provided through the Suburban School Cooperative Insurance Pool (SSCIP), expires on December 31, 2012. This includes insurance coverage for property, casualty, general liability, auto liability, auto property damage, boiler & machinery, excess property, excess liability and school board legal liability. His recommendation for renewal of comprehensive insurance coverage through SSCIP was provided to the Board.
- D. School Library Grant  
A copy of the Illinois State Library FY2013 School District Library Grant Program Application was included in the Board packet. Assistant Principal Dan Prorok is overseeing the project. Last year's library grant was used to purchase 155 books - - approximately 52 books for each building library.
- E. Recommendation For Financial Software  
Mr. Saindon advised that the district has been in need of a new Financial Information Software program. After reviewing several vendors by attending various presentations and having staff attend multiple site visits, Mr. Saindon is recommending Skyward for the software program.
- F. Renewal Of Transportation Agreement With Lincoln-Way Transportation  
The district is in their last year of a three-year agreement for student transportation services with Lincoln-Way High School District 210. It is hoped to renew and extend the contract at this time so they can keep all three of the elementary school districts they serve on the same contract cycle. It is the recommendation of the district to approve the agreement through the 2013-2014, 2014-2015, and 2015-2016 school years.

**IX. ACTION ITEMS**

- B. Payment Of Bills  
*A motion was made by Jean Stanker, and seconded by Mike Turner , to approve the payment of bills as presented.*  
*Voting "Aye:" Stanker, Turner, Usher, Mills, McFadden, Adamski, Klene*  
*Motion carried: 7 Aye, 0 Nay*
- C. Partial Abatement From O & M Fund To Debt Service Fund  
*A motion was made by Edie Adamski, and seconded by Christopher McFadden, to approve the attached Abatement Resolution and accompanying Certifications, abating a portion of property taxes levied to pay the Capital Appreciation General Obligation Bonds, Series 2004C, for*

ACTION ITEMS - - C. (Continued)

*Frankfort School District 157-C in the amount of \$200,000 by using Operations & Maintenance Fund reserves. Additionally, that the Board direct the Administration to file said Resolution and associated Certifications with the Will County Clerk and Cook County Clerk by the end of February, as required by law.*

*Voting "Aye:" Adamski, McFadden, Mills, Stanker, Turner, Usher, Klene*

*Motion carried: 7 Aye, 0 Nay*

D. Consent Agenda

*A motion was made by Mike Turner, and seconded by Jean Stanker, to approve the following:*

1. Resolution For Temporary Loan From Working Cash Fund To Debt Service Fund  
*Adopt the Resolution authorizing a temporary loan from the Working Cash Fund to the Debt Service Fund.*
2. School Library Grant  
*Authorize the Superintendent to file the application for the Illinois School Library Grant for fiscal year July 1, 2012 - June 30, 2013 and authorize the Board President to sign same.*
3. Recommendation For Financial Software  
*Approve the selection of Skyward Technology of Milwaukee, WI and Bloomington, IL to provide a new Financial Information System software program for our accounting, financial reporting, payroll and personnel needs. Per the negotiated proposal, the initial year, one data conversion, set up, installation and training costs would be \$47,239, with year one software license fees (for 1/1/13 to 6/30/13) being \$7,995, system wide software and server set up and configuration fees being \$4,595 and web hosting fees being \$3,542.50...for a total year one cost of \$63,371.50 (for 1/1-6/30). Thereafter, in years 2 and 3 of the agreement (7/1/13 - 6/30/14 and 7/1/14 - 6/30/15), the cost would be \$15,990 for software license fees and \$7,085 for web hosting and server maintenance fees.*
4. Board Of Education Policies (Second Reading)  
*Approve or amend the following Board of Education Policies:*
  - 2:20 Powers And Duties Of The Board Of Education*
  - 2:30 School District Elections*
  - 2:110 Qualifications, Term, And Duties Of Board Officers*
  - 2:125 Board Member Expenses*
  - 2:200 Types Of Board Of Education Meetings*
  - 2:220 School Board Meeting Procedure*
  - 4:45 Insufficient Fund Checks And Debt Recovery*
  - 4:100 Insurance Management*
  - 5:30 Hiring Process And Criteria*
  - 6:65 Student Social And Emotional Development*
5. Renewal Of Transportation Agreement With Lincoln-Way Transportation  
*Item tabled for discussion at a later date.*
6. Recommendation To Renew Comprehensive Insurance Coverage Through SSCIP  
*Approve the renewal of our comprehensive insurance program through the Suburban School Cooperative Insurance Pool, as administered by Arthur J. Gallagher and associated entities, for 12/31/12 to 12/31/13 for an annual premium of \$57,371 (\$59,401 if the Pollution Legal Liability Insurance is added), representing a 4.05% increase in premiums over the previous year.*

*Voting "Aye:" Turner, Stanker, Mills, Usher, McFadden, Adamski, Klene*

*Motion carried: 7 Aye, 0 Nay*

ACTION ITEMS (Continued)

F. Personnel

*A motion was made by Patrick Usher, and seconded by Cari Mills, to approve the following:*

1. Employment

*Approve the employment of Caron Woulf as a Special Education Teacher at .50 FTE (BA+30, Step 20) for 190 days at Chelsea Intermediate School effective 10 December 2012 contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Approve the employment of Jessica Arreguin as a Paraprofessional/Nurse at a rate of \$24.00 per hour effective 4 December 2012 contingent upon the receipt and evaluation of employment documentation required by District 157-C and the Illinois State Board of Education.*

*Voting "Aye:" Usher, Mills, Stanker, Adamski, McFadden, Turner, Klene  
Motion carried: 7 Aye, 0 Nay*

2. Family Medical Leave

*Motion: Jean Stanker; Second: Patrick Usher, to approve the following family medical leaves of absence:*

*Rhonda Hesselink effective 5 November 2012 through 7 January 2013.*

*Dana Godschnikl effective 1 January 2013 through 28 March 2013.*

*All members voted "Aye." Motion carried.*

3. Resignation

*Motion: Cari Mills; Second: Patrick Usher, to accept the following resignation:*

*Laura Golchini at the end of the 2012-2013 school year.*

*Kristie Tallarita as a Lunchroom Supervisor at Grand Prairie School on 14 December 2012.*

*All members voted "Aye." Motion carried.*

X. CLOSED SESSION/ EMPLOYMENT/DISCIPLINE OF EMPLOYEES AND THE DISCUSSION OF SALARY FOR ONE OR MORE CLASSES, NEGOTIATIONS, DISENROLLMENT OF STUDENTS, AND PENDING LITIGATION (Open/Closed Session)

*A motion was made by Christopher McFadden, and seconded by Patrick Usher, to adjourn the Open Session of the meeting and move into Executive Session to discuss employment, discipline of employees, and the discussion of salary for one or more classes, negotiations, disenrollment of students, and pending litigation (Open and Closed Session). All members voted "Aye." Motion carried.*

President Klene declared a Closed Session at 8:35 p.m.

*Motion: Mike Turner; Second: Jean Stanker, to return to Open Session. All members voted "Aye." Motion carried.*

President Klene resumed Open Session at 10:45 p.m.

XI. ACTION ITEMS FOLLOWING CLOSED SESSION

A. Administrator Compensation

*A motion was made by Mike Turner, and seconded by Patrick Usher, to approve the Administrator Compensation as presented. All members voted "Aye." Motion carried.*

ACTION ITEM FOLLOWING CLOSED SESSION (Continued)

**B. Determination Of Residency**

*A motion was made by Mike Turner, and seconded by Patrick Usher, to accept the recommendation of the Student Residency Hearing Officer in Case #12312-1 that:*

- *the student is not a resident of the School District,*
- *denied the objections filed by the parent's attorney in a letter dated 5 December 2012,*
- *the amount of tuition due and owed for the 2012-2013 school year is \$1,430.00, and*
- *authorized the Superintendent of Schools to transmit the Board of Education's decision to the parent who enrolled the student.*

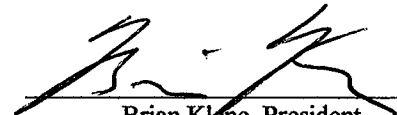
*All members voted "Aye." Motion carried.*

**XII. INFORMATION ITEMS & ANNOUNCEMENTS**

The next regular meeting of the Board of Education is Monday, 14 January 2013, at 7:00 p.m., in the Boardroom at the Administrative Offices, 10480 Nebraska Street, Frankfort, Illinois 60423-2235.


**XIII. ADJOURNMENT**

*A motion was made by Jean Stanker, and seconded by Patrick Usher, that the meeting be adjourned. All members voted "Aye." Motion carried. President Klene adjourned the meeting at 10:48 p.m.*



Brian Klene, President

ATTEST:



Jean Stanker, Secretary

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